

**Regional Training and Consultancy Programme on
Public Administration for the Mediterranean Partners
(EuroMed Training of Public Administrations)**

EUROMED TRAINING OF PUBLIC ADMINISTRATIONS

SEMINAR ON EU BASICS

PROGRAMME

Brussels, 14-18 March 2005

With the financial support of the:



**European Commission (EC)
MEDA Programme**

Programme Management Unit:



**Institut Européen
d'Administration Publique – Centre Européen des Régions (IEAP-CER)**

**European Institute
of Public Administration – European Centre for the Regions (EIPA-ECR)**

INTRODUCTION and GENERAL INFORMATION

EUROMED TRAINING OF PUBLIC ADMINISTRATIONS REGIONAL PROGRAMME

Introduction

The European Centre for the Regions, the Barcelona Antenna of the European Institute of Public Administration (EIPA), is the Programme Management Unit (PMU) for the "Regional Training and Consultancy Programme on Public Administration for the Mediterranean Partners" (EuroMed Training of Public Administrations) of the European Commission, funded under the MEDA Programme.

The programme is the extension of an initiative submitted to the European Commission starting in 2000 which resulted in the holding of a Conference organised by the ECR in Barcelona on 7 and 8 February 2000 entitled the "Meeting of the Representatives of the Public Administrations of the Euro-Mediterranean Partners in the Framework of the Euro-Mediterranean Partnership".

Objectives

This programme falls under Chapter II of the Barcelona Declaration of November 1995 and aims to provide training on European affairs to Civil Servants from the Southern Mediterranean and the Middle East, while also envisaging the creation of a network of training centres in public administration between the Euro-Mediterranean Partners.

The ultimate objectives of this programme are to contribute to the creation of a free trade area by 2010, to expand the knowledge on EU affairs in the Mediterranean Partners in order to contribute to the implementation of the association agreements, and to develop in the Mediterranean Partners a critical mass of experts in the EU integration process.

With a duration of 3 years and a budget of 6 million Euros, this programme is aimed at the 10 Mediterranean Partners. It consists of 4 modules: 1) EU Basics; 2) EU Programme Basics; 3) EU Advanced ; 4) Train-the-Trainers; and the creation of a network of training centres on public administration.

EU Member States will be involved in this programme through consultancy, participation in training action whenever necessary as well as through participation in the Network of Euro-Mediterranean Partners Training Institutes.

EU BASICS MODULE

Introduction

12 Seminars will be organised on EU BASICS. Each seminar will last 5 days and each will be open to 60 participants. The purpose of these seminars will be to assure a basic level of knowledge to up to 720 civil servants from the Mediterranean Partners' public administrations. All 12 seminars will have, in principle, the same contents which will be repeated on each occasion.

Participants

10 Mediterranean Partners. Every partner will provide 6 participants per EU BASICS Seminar.

Working languages

The EU BASICS seminars will be held in English and French, with simultaneous translation during the working sessions and consecutive translation during the visits.

Basic documentation

Copies of the presentations provided by the speakers in their original language (either English or French) will be distributed to all participants.

Venue

Crowne Plaza Brussels City Centre Hotel
"Le Palace"
Rue Gineste 3
1210 Brussels, Belgium
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www.crowneplaza.com

Programme Management Unit

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PROGRAMME

Monday, 14 March 2005

09.00 Welcome and Presentation of the Programme

Andreas HAVELKA, Project Manager, DG EuropeAid Co-operation Office, European Commission, Brussels (B)
Stéphanie HOREL, Co-ordinator of the EuroMed Training of Public Administrations Programme, European Institute of Public Administration-European Centre for the Regions (EIPA-ECR), Barcelona (E)

09.15 Presentation of Participants

09.50 Presentation of seminar contents and goals

Stéphanie HOREL

10.00 Origins and Evolution of the EU

Chair: *Stéphanie HOREL*
Speaker: *Montserrat PI LLORENS*, Lecturer in International Public Law, Autonomous University of Barcelona (E)

11.00 Coffee break

11.30 Origins and Evolution of the EU (continuation)

Chair: *Thrabat NOUREDDIN ABZAKH*, Senior Researcher and EU Project Manager, Executive Privatisation Commission (HKJ)
Speaker: *Montserrat PI LLORENS*

12.30 Debate

13.00 Lunch

14.00 Discussion on Key aspects of the Euro-Mediterranean Process

Chair: *Alia ABBAS*, Director of Financial Scheduling, Ministry of Finance (RL)
Speaker: *Stéphanie HOREL*

15.00 Debate

15.30 Coffee break

15.45 Key aspects of the Euro-Mediterranean Process (continuation)

Chair: *Stéphanie HOREL*
Speaker: *Mohamed SELIM*, Second Secretary at the Egyptian mission to the EU in charge of Political Affairs, Brussels (B)

16.30 Debate

17.00 End of the day

Tuesday, 15 March 2005

09.00 The EU Institutions, other EU bodies and agencies. (European Commission, Council, European Parliament, European Court of Justice and Court of Auditors and other bodies and agencies)

Chair: *Bahia OMARI*, Chargé d'études to the Prime Minister, International Economic Relations Unit (MA)

Speaker: *Nicole BAYER*, Seconded National Expert, European Institute of Public Administration (EIPA), Maastricht (NL)

10.00 Debate

10.30 Coffee Break

10.45 The EU Decision-making process (actors involved and procedures)

Chair: *Alaa JOMA*, Director General of policy and planning, Ministry of Agriculture (PA)

Speaker: *Nicole BAYER*

11.30 Debate

12.00 Lunch

14.00 General Presentation of the MEDA programme

Chair: *Safaa NAFAA*, Blue Plan Focal Point International Relations Department (SYR)

Speaker: *Andreas HAVELKA*

15.00 Debate

15.30 Coffee Break

16.00 The Short and Medium-Term Priority Environmental Action Programme (SMAP), a "case study"

Chair: *Hassen ELAGREBI*, International Cooperation and Training Department, *Agence Nationale pour la Maîtrise de l'Energie* (ANME) (TN)

Speaker: *Jesús LAVINA*, Project Manager, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

17.00 Debate

17.30 End of the day

Wednesday, 16 March 2005

09.00 EC policies overview

Chair: *Anil YILMAZ*, Senior Planning Expert, State Planning Organization (TR)

Speaker: *Timm RENTROP*, Lecturer, European Institute of Public Administration (EIPA), Maastricht (NL)

10.00 Debate

10.30 Coffee break

11.00 EC policies overview (continuation)

Chair: *Abdelkader GOUTI*, Director of Cooperation and Communication, Ministry of Tourism (DZ)

Speaker: *Timm RENTROP*

12.00 Debate

12.30 Lunch

13.15 Departure for the European Parliament

14.00 Presentation on the functioning of the European Parliament and visit to the Institution

Speakers: *Juan RODRÍGUEZ*, Visits Service, European Parliament
Michal KRUPINSKY, Visits Service, European Parliament

16.00 End of the day

Thursday, 17 March 2005

09.00 EU Law (nature, application and supremacy)

Chair: *Effat MOKTHAR EL-BAHEY*, General Manager, Central Agency for Organization and Administration (Egypt)

Speaker: *Antonio BAR CENDÓN*, Jean Monnet Chair of Constitutional Law of the EU and Professor of Constitutional Law, Valencia University (E)

10.30 Debate

11.00 Coffee break

11.30 The Constitution of the European Union: the different levels of Government and degree of integration within Europe

Chair: *Shoshana SHRIEBER*, Assistant of Director, Department of International Relations, Ministry of Education, Culture and Sports (IL)

Speaker: *Antonio BAR CENDÓN*

12.30 Debate

- 13.00 Lunch**
- 14.15 Departure for the Council**
- 15.00 The Role and Functioning of the Council**
- Wolfgang BÄRWINKEL*, Principal Administrator in the General Secretariat of the Council of the European Union, Brussels (B)
Julian VASSALLO, Principal Administrator in the General Secretariat of the Council, Brussels (B)
- 16.30 End of the day**

Friday, 18 March 2005

- 09.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each)**
- Chair: *Adela GOMEZ*, Project Officer, DG EuropeAid Co-operation Office, European Commission, Brussels (B)
- Speakers: Representatives from the Mediterranean Partners
- Jordan: *Ahmad AL-ALWAN*, Head of Arab Relations Section and Aid Coordination Officer, Ministry of Planning and International Cooperation
- Lebanon: *Bachir AZZAM*, Diplomat, Ministry of Foreign Affairs
- Morocco: *Saadia OUAISSA*, Administrator, Directorate of Treasury and External Finances, Ministry of Finance and Privatisation
- Palestinian Authority: *Jehad DRAIDI*, Director of projects management unit, Ministry of Education and Higher Education
- Syria: *Sonia AFESA*, METAP National Focal Point, General Commission for Environmental Affairs
- 10.30 Coffee break**
- 11.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each) (continuation)**
- Chair: *Stéphanie HOREL*
- Speakers: Representatives from the Mediterranean Partners
- Tunisia: *Ferida BEN YAHIA*, Director of Multilateral cooperation, Ministry of Higher Education
- Turkey: *Gaye KARAKAY*, Senior Associate, Undersecretariat of Treasury
- Algeria: *Selma MALLEM*, Under-Director for Economic Studies and External Financial Aid, Ministry of Public Works
- Egypt: *Nevine TEWFIK LOUFTI*, senior program Officer, international Relations department, Ministry of Communications and information Technology

Israel: Yoel *MESTER*, Desk officer in charge of Central Europe, Ministry of Foreign Affairs

12.00 **Debate**

12.30 **Final Declaration**
Stéphanie HOREL

12.50 **End of the seminar**
Adela GOMEZ
Stéphanie HOREL

13.00 **Lunch**
