

**Regional Training and Consultancy Programme on  
Public Administration for the Mediterranean Partners  
(EuroMed Training of Public Administrations)**

**EUROMED TRAINING OF PUBLIC ADMINISTRATIONS**

**SEMINAR ON EU BASICS**

**PROGRAMME**

**Brussels, 31 January - 4 February 2005**

**With the financial support of the:**



**European Commission (EC)  
MEDA Programme**

**Programme Management Unit:**



**Institut Européen  
d'Administration Publique – Centre Européen des Régions (IEAP-CER)**

**European Institute  
of Public Administration – European Centre for the Regions (EIPA-ECR)**

**INTRODUCTION and GENERAL INFORMATION**

**EUROMED TRAINING OF PUBLIC ADMINISTRATIONS  
REGIONAL PROGRAMME**

**Introduction**

The European Centre for the Regions, the Barcelona Antenna of the European Institute of Public Administration (EIPA), is the Programme Management Unit (PMU) for the "Regional Training and Consultancy Programme on Public Administration for the Mediterranean Partners" (EuroMed Training of Public Administrations) of the European Commission, funded under the MEDA Programme.

The programme is the extension of an initiative submitted to the European Commission starting in 2000 which resulted in the holding of a Conference organised by the ECR in Barcelona on 7 and 8 February 2000 entitled the "Meeting of the Representatives of the Public Administrations of the Euro-Mediterranean Partners in the Framework of the Euro-Mediterranean Partnership".

**Objectives**

This programme falls under Chapter II of the Barcelona Declaration of November 1995 and aims to provide training on European affairs to Civil Servants from the Southern Mediterranean and the Middle East, while also envisaging the creation of a network of training centres in public administration between the Euro-Mediterranean Partners.

The ultimate objectives of this programme are to contribute to the creation of a free trade area by 2010, to expand the knowledge on EU affairs in the Mediterranean Partners in order to contribute to the implementation of the association agreements, and to develop in the Mediterranean Partners a critical mass of experts in the EU integration process.

With a duration of 3 years and a budget of 6 million Euros, this programme is aimed at the 10 Mediterranean Partners. It consists of 4 modules: 1) EU Basics; 2) EU Programme Basics; 3) EU Advanced ; 4) Train-the-Trainers; and the creation of a network of training centres on public administration.

EU Member States will be involved in this programme through consultancy, participation in training action whenever necessary as well as through participation in the Network of Euro-Mediterranean Partners Training Institutes.

## **EU BASICS MODULE**

### **Introduction**

12 Seminars will be organised on EU BASICS. Each seminar will last 5 days and each will be open to 60 participants. The purpose of these seminars will be to assure a basic level of knowledge to up to 720 civil servants from the Mediterranean Partners' public administrations. All 12 seminars will have, in principle, the same contents which will be repeated on each occasion.

### **Participants**

10 Mediterranean Partners. Every partner will provide 6 participants per EU BASICS Seminar.

### **Working languages**

The EU BASICS seminars will be held in English and French, with simultaneous translation during the working sessions and consecutive translation during the visits.

### **Basic documentation**

Copies of the presentations provided by the speakers in their original language (either English or French) will be distributed to all participants.

#### **Venue**

Crowne Plaza Brussels City Centre  
Hotel  
"Le Palace"  
Rue Gineste 3  
1210 Brussels, Belgium  
Tel.:+32 (0)2 203 62 00  
www.crowneplaza.com

#### **Programme Management Unit**

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**PROGRAMME**

**Monday, 31 January 2005**

**09.00 Welcome and Presentation of the Programme**

*Gisela von BUXHOEVEDEN*, DG EuropeAid Co-operation Office,  
European Commission, Brussels (B)

*Stéphanie HOREL*, Co-ordinator of the EuroMed Training of Public  
Administrations Programme, European Centre for the Regions (EIPA-  
ECR), Barcelona (E)

**09.15 Presentation of Participants**

**09.50 Presentation of seminar contents and goals**

*Mercè KIRCHNER BALIU*, EU Basics Principal Expert, EuroMed  
Training of Public Administrations Programme; Lecturer, European  
Centre for the Regions (EIPA-ECR), Barcelona (E)

**10.00 Origins and Evolution of the EU**

Chair: *Mercè KIRCHNER BALIU*

Speaker: *Blanca VILÀ*, Professor of International Law, Autonomous  
University of Barcelona (E)

**11.00 Coffee break**

**11.30 Origins and Evolution of the EU (continuation)**

Chair: *Veronique LOURIA*, Director, Development of Tourism  
Projects, Ministry of Tourism, Jerusalem (IL)

Speaker: *Blanca VILÀ*

**12.30 Debate**

**13.00 Lunch**

**15.00 Key aspects of the Euro-Mediterranean Process**

Chair: *Stéphanie HOREL*

Speaker: *Michael WEBB*, Deputy Head of Unit, DG Relex F.2  
Gulf Countries, Iran, Iraq and Yemen, European  
Commission, Brussels (B)

**16.00 Debate**

**16.30 Coffee break**

**16.45 Key aspects of the Euro-Mediterranean Process (continuation)**

Chair: *Mercè KIRCHNER*

Speaker: *H.E. Halim BENATTALLAH*, Ambassador of Algeria to the  
EU

**17.30 Debate**

**18.00 End of the day**

**Tuesday, 1 February 2005**

**09.00 The EU Institutions, other EU bodies and agencies. (European Commission, Council, European Parliament, European Court of Justice and Court of Auditors and other bodies and agencies)**

Chair: *Asem ABABNEH*, Diplomatic Attaché, Ministry of Foreign  
Affairs, Amman (HKJ)

Speaker: *Edward BEST*, Professor, Head of European Governance  
and Policy Processes Unit, European Institute of Public  
Administration (EIPA), Maastricht (NL)

**10.30 Debate**

**11.00 Coffee Break**

**11.30 The EU Decision-making process (actors involved and procedures)**

Chair: *Habib BEJJANI*, Customs Captain, Lebanese Customs, Beirut (RL)

Speaker: *Edward BEST*

**12.30 Debate**

**13.00 Lunch**

**14.00 General Presentation of the MEDA programme**

Chair: *Rula MUHESSEN*, Director of Central Europe Division, Ministry of Foreign Affairs, Ramallah (PA)

Speaker: *Andreas HAVELKA*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

**15.00 Debate**

**15.30 Coffee Break**

**16.00 The EuroMed Heritage programme, a "case study"**

Chair: *Ali MOHAMMAD*, Customs Inspector, Customs Directorate of Lattaquié (SYR)

Speaker: *Claire KUPPER*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

**17.00 Debate**

**17.30 End of the day**

**Wednesday, 2 February 2005**

**09.00 EC policies overview**

Chair: *Samia BOUKOTTAYA*, Head of Investment Studies Division, Ministry of Transport, Tunis (TN)

Speaker: *Timm RENTROP*, Lecturer, European Institute of Public Administration (EIPA), Maastricht (NL)

- 10.00 Debate**
- 10.30 Coffee break**
- 11.00 EC policies overview (continuation)**
- Chair: *Ahmed APAN*, Chief Inspector, Ministry of Interior, Ankara (TR)  
Speaker: *Timm RENTROP*
- 12.00 Debate**
- 12.30 Lunch**
- 13.15 Departure for the European Parliament**
- 14.00 Presentation on the functioning of the European Parliament and visit to the Institution**
- Speakers: *Juan RODRÍGUEZ*, Visits Service, European Parliament  
*Michal KRUPINSKY*, Visits Service, European Parliament
- 16.00 End of the day**

**Thursday, 3 February 2005**

- 09.00 EU Law (nature, application and supremacy)**
- Chair: *Ammouri BRAHITI*, National Coordinator of the MEDA SME Programme, Ministry of Small and Medium-Sized Enterprise and Craft, Algiers (DZ)  
Speaker: *Antonio BAR CENDÓN*, Jean Monnet Chair of Constitutional Law of the EU and Professor of Constitutional Law, Valencia University (E)
- 10.30 Debate**
- 11.00 Coffee break**

**11.30 The Constitution of the European Union: the different levels of Government and degree of integration within Europe**

Chair: *Elen WISSA SHENOUDA*, Director General, The Central Agency for Organization and Administration, Cairo (ET)

Speaker: *Antonio BAR CENDÓN*

**12.30 Debate**

**13.00 Lunch**

**14.15 Departure for the Council**

**15.00 The Role and Functioning of the Council**

*Wolfgang BÄRWINKEL*, Principal Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

*Ruth KAUFMANN-BUHLER*, Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

**17.00 End of the day**

**Friday, 4 February 2005**

**09.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each)**

Chair: *Andreas HAVELKA*

Speakers: Representatives from the Mediterranean Partners

Israel: *Hagit BEN YAAKOV*, First Secretary, Department for Middle East Economic Affairs, Ministry of Foreign Affairs

Jordan: *Fida TARIQ HASAN HENNAWI*, Procurement Officer, Ministry of Planning and International Cooperation

Lebanon: *Michel BOU DAGHER*, Customs Inspector, Lebanese Customs

Palestinian *Waddah HAMADALLA*, Director of Europe Department,  
Authority: Directorate General of Aid Management and Coordination,  
Ministry of Planning

Syria: *Abdul Munir NAJEM*, Deputy Minister for Administrative  
Affairs, Ministry for Higher Education

**10.30 Coffee break**

**11.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each) (continuation)**

Chair: *Mercè KIRCHNER BALIU*

Speakers: Representatives from the Mediterranean Partners

Tunisia: *Malek KOCHLEF*, Head of Bilateral Cooperation Service,  
Ministry of Scientific Research, Technology and  
Development of Competencies

Turkey: *Sezer ALCAN*, Section Chief, General Directorate of State  
Economic Enterprises, Undersecretariat of Treasury

Algeria: *Ilhem Naima CHABOUNI*, Principal Engineer, Directorate  
for Water Infrastructures, Ministry of Water Resources

Egypt: *Samar Hussein MOHAMED RAMADAN*, Tourist Specialist,  
Ministry of Tourism

**12.00 Debate**

**12.30 Final Declaration**

*Eduard SÁNCHEZ MONJO*, Supervisor, EuroMed Training of Public  
Administrations Programme; Director, European Centre for the  
Regions (EIPA-ECR), Barcelona (E)

**12.50 End of the seminar**

*Andreas HAVELKA*

*Eduard SÁNCHEZ MONJO*

**13.00 Lunch**

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