

**Regional Training and Consultancy Programme on
Public Administration for the Mediterranean Partners
(EuroMed Training of Public Administrations)**

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EUROMED TRAINING OF PUBLIC ADMINISTRATIONS

SEMINAR ON EU BASICS

(PROGRAMME)

Brussels, 22-26 November 2004

With the financial support of the:



**European Commission (EC)
MEDA Programme**

Programme Management Unit:



**Institut Européen
d'Administration Publique – Centre Européen des Régions (IEAP-CER)**

**European Institute
of Public Administration – European Centre for the Regions (EIPA-ECR)**

INTRODUCTION and GENERAL INFORMATION

**EUROMED TRAINING OF PUBLIC ADMINISTRATIONS
REGIONAL PROGRAMME**

Introduction

The European Centre for the Regions, the Barcelona Antenna of the European Institute of Public Administration (EIPA), is the Programme Management Unit (PMU) for the "Regional Training and Consultancy Programme on Public Administration for the Mediterranean Partners" (EuroMed Training of Public Administrations) of the European Commission, funded under the MEDA Programme.

The programme is the extension of an initiative submitted to the European Commission starting in 2000 which resulted in the holding of a Conference organised by the ECR in Barcelona on 7 and 8 February 2000 entitled the "Meeting of the Representatives of the Public Administrations of the Euro-Mediterranean Partners in the Framework of the Euro-Mediterranean Partnership".

Objectives

This programme falls under Chapter II of the Barcelona Declaration of November 1995 and aims to provide training on European affairs to Civil Servants from the Southern Mediterranean and the Middle East, while also envisaging the creation of a network of training centres in public administration between the Euro-Mediterranean Partners.

The ultimate objectives of this programme are to contribute to the creation of a free trade area by 2010, to expand the knowledge on EU affairs in the Mediterranean Partners in order to contribute to the implementation of the association agreements, and to develop in the Mediterranean Partners a critical mass of experts in the EU integration process.

With a duration of 3 years and a budget of 6 million Euros, this programme is aimed at the 10 Mediterranean Partners. It consists of 4 modules: 1) EU Basics; 2) EU Programme Basics; 3) EU Advanced ; 4) Train-the-Trainers; and the creation of a network of training centres on public administration.

EU Member States will be involved in this programme through consultancy, participation in training action whenever necessary as well as through participation in the Network of Euro-Mediterranean Partners Training Institutes.

EU BASICS MODULE

Introduction

12 Seminars will be organised on EU BASICS. Each seminar will last 5 days and each will be open to 60 participants. The purpose of these seminars will be to assure a basic level of knowledge to up to 720 civil servants from the Mediterranean Partners' public administrations. All 12 seminars will have, in principle, the same contents which will be repeated on each occasion.

Participants

10 Mediterranean Partners. Every partner will provide 6 participants per EU BASICS Seminar.

Working languages

The EU BASICS seminars will be held in English and French, with simultaneous translation during the working sessions and consecutive translation during the visits.

Basic documentation

Copies of the presentations provided by the speakers in their original language (either English or French) will be distributed to all participants.

Venue

Crowne Plaza Brussels City Centre Hotel
"Le Palace"
Rue Gineste 3
1210 Brussels, Belgium
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Programme Management Unit

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Monday, 22 November 2004

09.00 Welcome and Presentation of the Programme

Stéphanie HOREL, Co-ordinator of EuroMed Training of Public Administrations Programme, European Centre for the Regions (EIPA-ECR), Barcelona (E)

Mercè KIRCHNER BALIU, EU Basics Principal Expert, EuroMed Training of Public Administrations Programme; Lecturer, European Centre for the Regions (EIPA-ECR), Barcelona (E)

09.15 Presentation of Participants

10.00 Origins and Evolution of the EU

Chair: *Stéphanie HOREL*

Speaker: *Blanca VILÀ*, Professor of International Law, Autonomous University of Barcelona (E)

11.00 Coffee break

11.30 Origins and Evolution of the EU (continuation)

Chair: *Stéphanie HOREL*

Speaker: *Blanca VILÀ*

12.30 Debate

13.00 Lunch

15.00 Key aspects of the Euro-Mediterranean Process

Chair: *Mercè KIRCHNER BALIU*

Speaker: *Andrés BASSOLS*, Unit 'Barcelona process and Gulf countries, Iran, Iraq and Yemen', Directorate General for External Relations, European Commission, Brussels (B)

16.00 Debate

16.30 Coffee break

16.45 Key aspects of the Euro-Mediterranean Process (continuation)

Chair: *Mercè KIRCHNER BALIU*

Speakers: *Rana ABIDA*, Diplomatic Attaché, Department of European and American Affairs, Amman

Daniel HAVELY-GOETSCHERL, Deputy Director, Europe Department, Economic Division, Ministry of Foreign Affairs, Jerusalem

17.30 Debate

18.00 End of the day

Tuesday, 23 November 2004

09.00 **The EU Institutions, other EU bodies and agencies. (European Commission, Council, European Parliament, European Court of Justice and Court of Auditors and other bodies and agencies)**

Chair: *Yehia RADWAN*, Senior Researcher at the Central Department for Foreign Relations, Ministry of Manpower and Migration, Cairo (ET)
Speaker: *Edward BEST*, Professor, Head of European Governance and Policy Processes Unit, European Institute of Public Administration (EIPA), Maastricht (NL)

10.30 **Debate**

11.00 **Coffee Break**

11.30 **The EU Decision-making process (actors involved and procedures)**

Chair: *Nicole MORENO*, Section Head, Division for International Scientific Relations, Ministry of Science and Technology, Jerusalem (IL)
Speaker: *Edward BEST*

12.30 **Debate**

13.00 **Lunch**

14.30 **General Presentation of the MEDA programme and EUMEDIS**

Chair: *Munir Salem EID*, Auditor, Customs Department, Amman (HKJ)
Speaker: *Neil KAY*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

15.30 **Debate**

16.00 **Coffee Break**

16.30 **The regional MEDA water programme, a "case study"**

Chair: *Leina SROUR*, Head of Department - Computer Centre, Presidency of the Council of Ministers, Beirut (RL)
Speaker: *Murray BIEDLER.*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

17.30 **Debate**

18.00 **End of the day**

Wednesday, 24 November 2004

09.00 Overview of EC policies

Chair: *Mercè KIRCHNER BALIU*

Speaker: *Timm RENTROP*, Lecturer, European Institute of Public Administration (EIPA), Maastricht (NL)

10.00 Debate

10.30 Coffee break

11.00 Overview of EC policies

Chair: *Lamia ZRIBI*, Director, Forecast External Payments, Ministry of Development and International Co-operation, Tunis (TN)

Speaker: *Timm RENTROP*

12.00 Debate

12.30 Lunch

14.00 Departure for the European Parliament

14.30 Presentation on the functioning of the European Parliament and visit to the Institution

Speakers: *Juan RODRÍGUEZ*, Visits Service, European Parliament

Michal KRUPINSKY, Visits Service, European Parliament

16.30 End of the day

Thursday, 25 November 2004

09.00 EU Law (nature, application and supremacy)

Chair: *Ercan DURDULAR*, Director of Secretariat of the Culture and Publication Board, Turkish Grand National Assembly, Ankara (TR)

Speaker: *Antonio BAR CENDÓN*, Jean Monnet Chair of Constitutional Law of the EU and Professor of Constitutional Law, Valencia University (E)

10.30 Debate

11.00 Coffee break

11.30 The Constitution of the European Union: the different levels of Government and degree of integration within Europe

Chair: *Ali SACI*, Head of Studies, MDPPI, Algiers (DZ)

Speaker: *Antonio BAR CENDÓN*

12.30 Debate

13.00 Lunch

14.00 Departure for the Council

14.45 The Role and Functioning of the Council

Speakers:

Wolfgang BÄRWINKEL, Principal Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

Ruth KAUFMANN-BUHLER, Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

16.30 End of the day

Friday, 26 November 2004

09.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each)

Chair: *Gisela von BUXHOEVEDEN*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

Speakers: Representatives from the Mediterranean Partners

Egypt: *Omneya HELMY*, Director, External Relations and International Cooperation Department, National Council for Women, Cairo

Israel: *Daniel HALEVI-GOETSCHAL*, Deputy Director, Europe Department, Economic Division, Ministry of Foreign Affairs, Jerusalem

Jordan: *Rana ABIDA*, Diplomatic Attaché, Department of European and America Affairs, Amman

Lebanon: *Roula ABI CHEBEL*, Head of Service, Ministry of Social Affairs, Beirut

10.30 Coffee break

11.00 The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each) (continuation)

Chair: *Mercè KIRCHNER BALIU*

Speakers: Representatives from the Mediterranean Partners

Syria: *Bassel MASHOOSH*, Director of Public Relations, Ministry of Justice, Damascus

Tunisia: *Lamia ZRIBI*, Director, Forecast External Payments, Ministry of Development and International Co-operation, Tunis

Turkey: *Kemal Demir ERALP*, Patent Examiner, Turkish Patent Institute, Ankara

Algeria: *Fathia BAGHOUS*, Sub-Director, Ministry of Agriculture and Rural Development

12.00 Debate

12.30 Final Declaration
Stéphanie HOREL

12.50 End of the seminar
Gisela von BUXHOEVEDEN
Stéphanie HOREL

13.00 Lunch
