

**Regional Training and Consultancy Programme on
Public Administration for the Mediterranean Partners
(EuroMed Training of Public Administrations)**

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EUROMED TRAINING OF PUBLIC ADMINISTRATIONS

SEMINAR ON EU BASICS

(PROGRAMME)

Brussels, 11-15 October 2004

With the financial support of the:



**European Commission (EC)
MEDA Programme**

Programme Management Unit:



**Institut Européen
d'Administration Publique – Centre Européen des Régions (IEAP-CER)**

**European Institute
of Public Administration – European Centre for the Regions (EIPA-ECR)**

INTRODUCTION and GENERAL INFORMATION

**EUROMED TRAINING OF PUBLIC ADMINISTRATIONS
REGIONAL PROGRAMME**

Introduction

The European Centre for the Regions, the Barcelona Antenna of the European Institute of Public Administration (EIPA), is the Programme Management Unit (PMU) for the "Regional Training and Consultancy Programme on Public Administration for the Mediterranean Partners" (EuroMed Training of Public Administrations) of the European Commission, funded under the MEDA Programme.

The programme is the extension of an initiative submitted to the European Commission starting in 2000 which resulted in the holding of a Conference organised by the ECR in Barcelona on 7 and 8 February 2000 entitled the "Meeting of the Representatives of the Public Administrations of the Euro-Mediterranean Partners in the Framework of the Euro-Mediterranean Partnership".

Objectives

This programme falls under Chapter II of the Barcelona Declaration of November 1995 and aims to provide training on European affairs to Civil Servants from the Southern Mediterranean and the Middle East, while also envisaging the creation of a network of training centres in public administration between the Euro-Mediterranean Partners.

The ultimate objectives of this programme are to contribute to the creation of a free trade area by 2010, to expand the knowledge on EU affairs in the Mediterranean Partners in order to contribute to the implementation of the association agreements, and to develop in the Mediterranean Partners a critical mass of experts in the EU integration process.

With a duration of 3 years and a budget of 6 million Euros, this programme is aimed at the 10 Mediterranean Partners. It consists of 4 modules: 1) EU Basics; 2) EU Programme Basics; 3) EU Advanced ; 4) Train-the-Trainers; and the creation of a network of training centres on public administration.

EU Member States will be involved in this programme through consultancy, participation in training action whenever necessary as well as through participation in the Network of Euro-Mediterranean Partners Training Institutes.

EU BASICS MODULE

Introduction

12 Seminars will be organised on EU BASICS. Each seminar will last for 5 days and each will be open to 60 participants. The purpose of these seminars will be to assure a basic level of knowledge to up to 720 civil servants from the Mediterranean Partners' public administrations. All 12 seminars will have, in principle, the same contents which will be repeated on each occasion.

Participants

10 Mediterranean Partners. Every partner will provide 6 participants per EU BASICS Seminar.

Working languages

The EU BASICS seminars will be held in English and French, with simultaneous translation during the working sessions and consecutive translation during the visits.

Basic documentation

Copies of the presentations provided by the speakers in their original language (either English or French) will be distributed to all participants.

Venue

Crowne Plaza Brussels City Centre Hotel
"Le Palace"
Rue Gineste 3
1210 Brussels, Belgium
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Programme Management Unit

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Monday, 11 October 2004

09.00 Welcome and Presentation of the Programme

Carla MONTESI, Head of Unit, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

Eduard SÁNCHEZ MONJO, Supervisor, EuroMed Training of Public Administrations Programme; Director, European Centre for the Regions (EIPA-ECR), Barcelona (E)

09.15 Presentation of Participants

10.00 Origins and Evolution of the EU

Chair: *Lynda DJENNANE*, Central Inspector, DGRFE, Ministry of Finance, Algiers (DZ)

Speaker: *Blanca VILÀ*, Professor of International Law, Autonomous University of Barcelona (E)

11.00 Coffee break

11.30 EU policies overview and introduction to key policies

Chair: *Adel ESKAROUS*, Head of Consumer Price Index Department, CAPMAS-Central Agency for Public Mobilization and Statistics (ET)

Speaker: *Phedon NICOLAIDES*, Professor of Economics, European Institute of Public Administration (EIPA), Maastricht (NL)

13.30 Debate

14.00 Lunch

15.30 Origins and Evolution of the EU (continuation)

Chair: *Ra'anan KAHANI*, West European Affairs Analyst, Centre for Political Research, Ministry of Foreign Affairs (IL)

Speaker: *Blanca VILÀ*

16.30 Debate

17.00 End of the day

Tuesday, 12 October 2004

09.00 **The EU Institutions, other EU bodies and agencies. (European Commission, Council, European Parliament, European Court of Justice and Court of Auditors and other bodies and agencies)**

Chair: *Nour DABBAS*, International Representation Officer, Ministry of Communication and Information Technology (HKJ)

Speaker: *Edward BEST*, Professor, Head of European Governance and Policy Processes Unit, European Institute of Public Administration (EIPA), Maastricht (NL)

10.30 **Debate**

11.00 **Coffee Break**

11.30 **The EU Decision-making process (actors involved and procedures)**

Chair: *Wissam EL GHAOUCH*, Inspector, Lebanese Customs Administration (RL)

Speaker: *Edward BEST*

12.30 **Debate**

13.00 **Lunch**

15.15 **Departure for the European Parliament**

16.00 **Presentation on the functioning of the European Parliament and visit to the Institution**

Speakers: *Juan RODRÍGUEZ*, Visits service, European Parliament
 Michal KRUPINSKY, Visits service, European Parliament
 Franco PERONI, Administrator, Euro-Mediterranean Parliamentary Assembly

18.00 **End of the day**

Wednesday, 13 October 2004

09.00 Key aspects of the Euro-Mediterranean Process

Chair: *Mina SBAA*, Head of the Financial Affairs Division, Secretariat in charge of Vocational Training, Rabat

Speaker: *Andrés BASSOLS*, Unit 'Barcelona process and Gulf countries, Iran, Iraq and Yemen', Directorate General for External Relations, European Commission, Brussels (B)

10.00 Debate

10.30 Coffee break

11.00 Key aspects of the Euro-Mediterranean Process (continuation)

Chair: *Eduard SÁNCHEZ MONJO*

Speaker: *Tahar SIOUD*, Ambassador of Tunisia to the European Union (TN)

12.00 Debate

12.30 Lunch

14.30 General Presentation of the MEDA programme

Chair: *Fadel Ali RABBA*, Training Officer, Department of Human Resources, Ministry of National Economy, Ramallah

Speaker: *Andreas HAVELKA*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

15.30 Debate

16.00 Coffee Break

16.30 The regional EUMEDIS programme, a "case study"

Chair: *Hawash SHAHIN*, Vice-Dean, Institut National d'Administration (SYR)

Speaker: *Neil KAY*, DG EuropeAid Co-operation Office, European Commission, Brussels (B)

17.30 Debate

18.00 End of the day

Thursday, 14 October 2004

09.00 EU Law (nature, application and supremacy)

Chair: *Lamjed AMMAR*, Secretary General, Sousse Municipality (TN)

Speaker: *Antonio BAR CENDÓN*, Jean Monnet Chair of Constitutional Law of the EU and Professor of Constitutional Law, Valencia University (E)

10.30 Debate

11.00 Coffee break

11.30 The Constitution of the European Union: the different levels of Government and degree of integration within Europe

Chair: *Hulusi ALTUNEL*, Deputy Governor, Ministry of Interior (TR)

Speaker: *Antonio BAR CENDÓN*

12.30 Debate

13.00 Lunch

14.15 Departure for the Council

15.00 The Role and Functioning of the Council

Speakers:

Wolfgang BÄRWINKEL, Principal Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

Alexander ZAFIRIOU, Principal Administrator in the General Secretariat of the Council of the European Union, Brussels (B)

16.30 End of the day

Friday, 15 October 2004

09.00 **The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each)**

Chair: *Andreas HAVELKA*

Speakers: Representatives from the Mediterranean Partners

Turkey: *Ozcan KONAK*, Assistant Treasury Expert, Undersecretariat of Treasury

Tunisia: *Raja JABRI*, Head of Service, Ministry of Development and International Cooperation

Syria: *Hawash SHAHIN*, Vice-Dean, Institut National d'Administration

Palestinian Authority: *Mouwya AL QAWASMI*, Deputy Director General, International Relations Department, Ministry of Finance

Morocco: *Jaouad DEQUIUEC*, Head of Cooperation Service, Ministry of Equipment and Transport

10.30 **Coffee break**

11.00 **The Structures dealing with the European Union and the Euro-Mediterranean Affairs in the Mediterranean Partners. Presentation by the participants (15 min. each) (continuation)**

Chair: *Mercè KIRCHNER BALIU*, EU Basics Co-ordinator, EuroMed Training of Public Administrations Programme; Lecturer, European Centre for the Regions (EIPA-ECR), Barcelona (E)

Speakers: Representatives from the Mediterranean Partners

Lebanon: *Mona GHANEM*, Chief of Public Relations and Education Department, VAT Directorate, Ministry of Finance

Jordan: *Marwan AL-REFAI*, Programme Director, Support to the Implementation of the EU-Jordan Association Agreement Programme, Ministry of Planning and International Cooperation

Israel: *Boaz RODKIN*, Deputy Director, Department for Multilateral European Institutions, Ministry of Foreign Affairs

Egypt: *Ahmed SHELBAYA*, Policy Analyst and Technical Coordinator for Health care reform Activities, Egyptian Ministry of Health and Population

Algeria: *Ali BOUHARAOUA*, Subdirector, DGRFE, Ministry of Finance

12.00 **Debate**

12.30 **Final Declaration**
Eduard SÁNCHEZ MONJO

12.50 **End of the seminar**
Andreas HAVELKA
Eduard SÁNCHEZ MONJO

13.00 **Lunch**
