

Introductory and Practitioners' Seminar: European Public Procurement Rules, Policy and Practice

Please register in time!

Maastricht (NL), 20-23 February 2018



European Institute of Public Administration
Institut européen d'administration publique



Erasmus+

www.eipa.eu



This comprehensive seminar will provide you with an understanding of the principles and procedures of European public procurement policy, focusing on the Public Procurement Directives and relevant case law. You will be guided through the Public Procurement Directive 2014/24/EU, the Utilities Directive 2014/25/EU and the Directive 2014/23/EU on the award of concession contracts. During the seminar you will receive insights into the application of professional procurement practices.

The four-day programme will begin with an 'Introductory seminar: European Public Procurement for Newcomers to Procurement', which will be held on 20 February 2018. The three-day 'Practitioners' seminar: European Public Procurement Rules, Policy and Practice' will commence on the following day.

How will it help you?

After the four-day seminar you should have:

- a good understanding of the European rules and principles on public procurement, including case law and green procurement
- awareness of the various phases in the procurement cycle and its practical implications
- insights into professional procurement practices
- an exchange of experiences with professionals from other countries and organisations in dealing with public procurement

Who will benefit most?

This seminar is intended for officials from national, sub-national and local authorities and other public bodies from the EU Member States, candidate countries and European bodies and organisations, who wish to familiarise themselves with European public procurement rules, policy and practice, as well as for other interested persons working in this field, for example representatives from industry and academia.

Programme

TUESDAY 20 FEBRUARY 2018

Introductory seminar: European Public Procurement for Newcomers to Procurement

- 09.30 **Welcome; objectives of the seminar**
Rita Beuter, Senior Expert, European Policies, EIPA, Maastricht (NL)
- 09.45 **European public procurement and multiple choice questions (MCQ 1)**
Rita Beuter
- 11.00 Coffee break
- 11.30 **European public procurement and MCQ 2**
Rita Beuter
- 13.00 Lunch
- 14.15 **Public procurement rules and practice in the EU**
Bonnie Epema, Lawyer, The Drone BV, Leur (NL)
- 15.45 Coffee break
- 16.15 **Public procurement rules and practice in the EU (continued) and practical exercise**
Bonnie Epema
- 17.45 **End of the day**

WEDNESDAY 21 FEBRUARY 2018

Practitioners' seminar: European Public Procurement Rules, Policy and Practice

- 09.15 **Welcome; objectives of the seminar**
Rita Beuter, Senior Expert, European Policies, EIPA, Maastricht (NL)
- 09.45 **The procurement directive: Directive 2014/24/EU**
Rita Beuter
- 11.00 Coffee break
- 11.30 **The procurement directive: Directive 2014/24/EU (continued)**
Rita Beuter
- 12.45 Lunch
- 14.15 **The directive on the award of concessions: Directive 2014/23/EU**
Michael Burnett, Expert, European Public Management, EIPA, Maastricht (NL)
- 15.45 Coffee break

- 16.15 **Environmental provisions in the procurement directives**
Martin Unfried, Expert, European Policies, EIPA, Maastricht (NL)

- 17.30 Guided tour of Maastricht
- 20.00 Dinner at restaurant 'Petit Bonheur'
Achter de Molens 2, Maastricht
Tel : +31 433215109

THURSDAY 22 FEBRUARY 2018

- 09.15 **Landmark case law of the Court of Justice of the EU in procurement**
Dr Peter Braun, Partner, Dentons Law Firm, Frankfurt (DE)
- 10.45 Coffee break
- 11.15 **Recent case law of the Court of Justice of the EU in procurement**
Dr Peter Braun
- 12.45 Lunch
- 14.15 **The utilities directive: Directive 2014/25/EU**
Nicolas Pourbaix, Senior Counsel, Legal Director, International Legal Group, AMGEN, Brussels (BE)
- 15.30 Coffee break
- 16.00 **The procurement process: the practice**
Gareth Jones, former Director, Sardis Consulting Ltd., Pontypridd (UK)
- 17.30 **End of the day**

FRIDAY 23 FEBRUARY 2018

- 09.15 **The procurement process: the practice (including exercises)**
Gareth Jones
- 10.45 Coffee break
- 11.15 **The procurement process: the practice (including exercises) (continued)**
Gareth Jones
- 13.00 **Evaluation of the seminar**
- 13.15 Lunch
- 14.30 **End of the seminar**

General Information

Programme

The Introductory seminar: European Public Procurement for Newcomers to Procurement will commence on Tuesday 20 February 2018 at 09.30.

The Practitioners' seminar: European Public Procurement Rules, Policy and Practice will commence on Wednesday 21 February 2018 at 09.30 and will finish on Friday 23 February 2018 at 14.30.

Seminar venue

European Institute of Public Administration (EIPA)
O.L. Vrouweplein 22
6211 HE Maastricht
the Netherlands
tel.: +31 43 32 96 222
www.eipa.eu

Working language

The seminar will be conducted in English.

Fee

Participation in the seminar (four days)
20-23 February 2018
EIPA members' fee*: €1735 (regular fee: €1930)

Participation in the seminar (three days)
21-23 February 2018
EIPA members' fee*: €1300 (regular fee: €1445)

The participation fee includes documentation distributed during the seminar, lunches, one dinner, refreshments and guided tour. After the seminar, a certificate of participation will be handed out and participants will be given access to the digital version of the seminar documents. Accommodation and travel costs are at the expense of the participants or their administration. Note that reductions cannot be accumulated. For more information: <http://seminars.eipa.eu> (Training courses - Discount policy)

* EIPA members can take advantage of a reduced fee; this is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DE, DK, EI, ES, FI, FR, HU, IE, IT, LT, LU, MT, NL, NO, PL, SE, UK), and civil servants working for an EU institution, body or agency.

Hotel reservations

The European Institute of Public Administration has special price arrangements with a number of hotels. All hotels are within 10 minutes walking distance from EIPA.

Should you wish to make use of this possibility, please book directly via the links below. Payment is to be made directly and personally to the hotel on checking out. At the time of booking, please mention in the requested field the EIPA project number **1830801**.

- **Townhouse Hotel**
www.townhousehotels.nl/eipa
- **Hotel Derlon**
www.derlon.com/eipa
- **Designhotel Maastricht – Hampshire Eden**
www.hampshire-hotels.com/eipa
- **Bastion Hotel**
www.bastionhotels.nl/en/eipa.html

Meals

Lunches and dinner will be served at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

Registration

Kindly complete the online registration form which can be found on EIPA's website <http://seminars.eipa.eu> before **2 February 2018**.

Programme Organiser

Ms Belinda Vetter
Tel: +31 43 32 96 382
E-mail: b.vetter@eipa.eu

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box on the registration form.

Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. For cancellations received within 15 days before the activity begins, we will have to charge an administration fee of €150 unless a replacement participant is found.

Cancellation policy

EIPA reserves the right to cancel the seminar up to two weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For more information: <http://seminars.eipa.eu> (Training courses - Cancellation policy).

European Institute of Public Administration (EIPA)



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