

# EU Presidency Challenges: Making Things Work in Your Turn in the Chair

Maastricht (NL), 3-5 October 2017



European Institute of Public Administration  
Institut européen d'administration publique



Erasmus+

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### What is this course about?

The success of a Council Presidency relies heavily on its ability to ensure momentum and achieve results. The Presidency has to deliver results within complex formal and informal procedures, of negotiation, as well as elaborate cross-cultural and inter-personal communications. This seminar looks into the strategic, logistical, procedural and practical actions required to successfully manage these challenges. It also aims to contribute to an exchange of practices and to foster connections between Presidencies.

### How will it help you?

The seminar is highly interactive and consists of a combination of simulation exercises, workshops, situation rooms, case studies and presentations. It is organised around the practical aspects of preparing agendas, chairing meetings and leading deliberations and negotiations, both within the Council and with the European Parliament. The seminar also discusses the relationship between the Presidency and the institutions, whilst providing a forum for debate on the preparation and management of the EU Presidency.

### Who will benefit most?

The seminar is intended for future working party Chairs and deputy Chairs, members of the Presidency teams, file and Ministry coordinators, capital- or Brussels-based experts and national delegates. Good prior knowledge of EU decision-making is required to take full advantage of the training.

# Programme

## TUESDAY 3 OCTOBER 2017

09.00 **Introductory session**  
*Frank Lavadoux, Senior Lecturer, Expert in Negotiation and Communication Techniques, Programme on European Negotiations, EIPA*

**Challenge no. 1:**  
**Defining the job profile of the Presidency**  
Workshop

**Challenge no. 2:**  
**Preparing and planning for the Presidency**  
Interactive presentation

13.00 Lunch

14.00 **Challenge no. 3:**  
**Managing the strategic preparation**  
Situation room

**Challenge no. 4:**  
**Managing informal processes and corridor diplomacy**  
Simulation exercise and debriefing session

17.00 **End of first day**

19.00 Dinner at a local restaurant

## WEDNESDAY 4 OCTOBER 2017

09.00 **Challenge no. 5:**  
**Managing the meetings and negotiations**  
Role play of a Council Working Party meeting

13.00 Lunch

14.00 **Debriefing**

**Challenge no. 6:**  
**Understanding the institutional context of the relations between the Presidency and the European Parliament**  
Case study

17.00 **End of second day**

## THURSDAY 5 OCTOBER 2017

09.00 **Challenge no. 7:**  
**Managing negotiations with the European Parliament**  
Simulation of a trilogue negotiation

13.00 Lunch

14.00 **Debriefing**

**Challenge no. 8:**  
**Building your own self-confidence and success factors**

**Evaluation of programme**

15.30 **End of the seminar**

# General Information

## Programme

The programme will commence on Tuesday at 09.00 and will finish on Thursday at 15.30.

## Seminar venue

European Institute of Public Administration  
O.L. Vrouweplein 22  
6211 HE Maastricht  
The Netherlands  
Tel.: +31 43 32 96 222  
www.eipa.eu

## Working language

The course will be conducted in English. It could also be delivered in French (minimum of 6 'French speaking' participants).

## Fee

EIPA members' fee\*: €1179  
Regular fee: €1310

The participation fee includes documentation, three lunches, one dinner and refreshments. Accommodation and travel costs are at the expense of the participants or their administration. Note that reductions cannot be accumulated. For more information: <http://seminars.eipa.eu> (Training courses - Discount policy).

\* EIPA members can take advantage of a reduced fee; this is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DE, DK, ES, FI, FR, GR, HU, IE, IT, LT, LU, MT, NL, NO, PL, SE, UK), and civil servants working for an EU institution, body or agency.

## Hotel reservations

The European Institute of Public Administration has special price arrangements with a number of hotels. All hotels are within 10 minutes walking distance from EIPA.

Should you wish to make use of this possibility, please book directly via the links below. Payment is to be made directly and personally to the hotel on checking out. At the time of booking, please mention in the requested field the EIPA project number **1713302**.

- **Townhouse Hotel**  
[www.townhousehotels.nl/eipa](http://www.townhousehotels.nl/eipa)
- **Hotel Derlon**  
[www.derlon.com/eipa](http://www.derlon.com/eipa)
- **Designhotel Maastricht – Hampshire Eden**  
[www.hampshire-hotels.com/eipa](http://www.hampshire-hotels.com/eipa)
- **Bastion Hotel**  
[www.bastionhotels.nl/en/eipa.html](http://www.bastionhotels.nl/en/eipa.html)

## Meals

Lunches and dinner will be served at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

## Registration

Kindly complete the online registration form which can be found on EIPA's website <http://seminars.eipa.eu> before **18 September 2017**.

## Programme Organiser

Ms Noëlle Debie  
Tel: +31 43 32 96 226  
E-mail: [n.debie@eipa.eu](mailto:n.debie@eipa.eu)

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box on the registration form.

## Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

## Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. For cancellations received within 15 days before the activity begins, we will have to charge an administration fee of €150 unless a replacement participant is found.

## Cancellation policy

EIPA reserves the right to cancel the seminar up to two weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For more information: <http://seminars.eipa.eu> (Training courses - Cancellation policy).

# European Institute of Public Administration (EIPA)



[www.eipa.eu](http://www.eipa.eu)



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