

# Certification Programme for Data Protection Officers & Professionals

## Basic and Advanced Module

Maastricht (NL), 19-23 June 2017



European Institute of Public Administration  
Institut européen d'administration publique



Erasmus+

[www.eipa.eu](http://www.eipa.eu)

As of 2018, EU data protection regulations require a Data Protection Officer in both public and private sectors. Does your work involve the processing of personal data? This 5-day course will prepare you in the best way. It will answer your questions on how to become a Data Protection Officer and it will help you deal with data protection issues on a daily work basis.

*In cooperation with the network of DPOs of the EU institutions, agencies and bodies and with the support of the EDPS*

### The course

You benefit directly from a detailed explanation of the key concepts and principles, its actors and roles. The programme is divided into two modules - basic and advanced – and will involve coaching by DPOs of European institutions and agencies and other Data Protection experts. The course is organised in cooperation with the European Data Protection Network - a great chance to learn from several EU institutions.



- **Benefit directly** from the insights of Data Protection experts and participate in professional dialogues.
- **Improve your knowledge** through in-depth analysis of the present data protection legal framework.
- Take part in the EIPA certification exam.
- Receive your **qualification as a Data Protection Officer**.

### Certification and examination

After the course, you receive a certificate of attendance. Attendance in both modules is in principle required for all participants who want to take part in the certification exam. In case you demonstrate a proven working experience in the field of Data Protection, you can proceed straight to the advanced module.\* Visit our website for the Certification Policy: [www.eipa.eu/dataprotection](http://www.eipa.eu/dataprotection).

In case you wish to obtain the 'EIPA professional certification in Data Protection', you will have to pass a final test at the end of the advanced module. The examination consists of a multiple-choice test, covering the subject matters dealt with in the plenary sessions in both modules – basic and advanced - followed by open questions. To pass the exam you are strongly advised to study the materials. You can download the reading materials before the course takes place and after we have received your payment. During and after the course you enjoy access to the EIPA network. Here you can exchange views, and stay in contact with experts and other participants.

### Who benefits most?

This course is designed for all officers and professionals whose work involves the processing of data, including legal and IT professionals.

\* Officially appointed DPOs of the EU institutions, agencies and bodies with more than two years of seniority in post are allowed to proceed straight to the advanced module, taking into account also other elements such as attendance to the EDPS training or any other relevant data protection training by EIPA or other institutions, as well as to the meetings of the network of the DPOs.

# Provisional Programme

## Basic module: General introduction to data protection

**MONDAY 19 JUNE 2017**

09.00 **Introduction to the course**  
*Cristiana Turchetti*, Project Leader and Head of Unit, EIPA, Maastricht

### **Session: Data protection legislative landscape**

09.15 **Data protection as a fundamental right: the new Council of Europe Convention and OECD guidelines**  
*Graham Sutton*, Data Protection Expert, nominated by the Council of Europe, former Policy Adviser at the Home Office (UK)

10.00 **Taking data protection into the 21st century: The current EU legal framework and the ongoing EU data protection reforms**  
This session will explain the current legal framework, the key changes of the proposed EU Data Protection reform package and the likely timescales for completion and implementation.  
*N.N.*, Data Protection Unit, DG Justice, European Commission, Brussels

11.00 Coffee break

11.30 **Actors and roles: Controller, processor, and institutional actors in the field of data protection**  
*Philippe Renaudière*, Data Protection Officer of the European Commission

12.30 Lunch

14.00 **The current EU legal framework and the EU data protection reforms (continued)**

- **The existing data protection regimes in police and judicial cooperation area**  
*Diana Alonso Blas*, Data Protection Officer and Head of Data Protection Service, Eurojust
- **Reform of the e-privacy directive**  
*Rosa Barcelo*, Head of Sector for Digital Privacy, DG Connect, European Commission

15.30 Coffee break

16.00 **Data subject rights**  
*Philippe Renaudière*

16.45 **The role of the DPO: applicable professional standards**  
*Diana Alonso Blas*

17.30 Q&A

18.30 Reception at Hotel Derlon

**TUESDAY 20 JUNE 2017**

09.00 **Transfers of personal data**  
*Diana Alonso Blas*

10.00 **Access to document and data protection in practice**  
*N.N.*, Expert from EU Institutions

10.45 Coffee break

11.15 **The jurisprudence of the ECHR and ECJ: Key case law on personal data protection and the interaction with other fundamental rights, including access to documents**  
*Christopher Docksey*, Director at the EDPS, Brussels

12.45 Lunch

### **Session: Supervising Data Protection**

14.00 **Supervising data protection compliance: The role of data protection authorities**  
*Verónica Perez Asinari*, Head of Supervision and Enforcement, EDPS  
*N.N.*, National Data Protection Authority (DPA)

15.45 Coffee break

16.15 **Group exercise: Data protection principles, actors and data subject rights in practice**  
*Verónica Perez Asinari*  
*N.N.*, National Data Protection Authority (DPA)

17.45 **End of the Basic module**



# Provisional Programme

## Advanced module: Taking data protection into the 21st century

WEDNESDAY 21 JUNE 2017

### Session: Data security and technical-organisational measures

09.00 **Data Protection and Data Security**  
*Daniel Drewer*, Head of the Data Protection Office, Europol

10.00 **Cloud computing, big data, analytics, internet of things**  
*Brian Honan*, Director, BH Consulting, Dublin

11.00 Coffee break

11.30 **Follow up of data breaches: Severity assessment of data breaches**  
*Athena Bourka*, Expert in Network & Information Security, ENISA (tbc)  
*Fernando Silva*, Data Protection Officer, eu-LISA, Tallinn

13.15 Lunch

14.15 **The new DPO's role in the data security compliance**  
*Daniel Drewer*

15.00 **Privacy by design and privacy impact assessment: the essentials**  
*Fernando Silva*

15.45 **Parallel group exercises**

**1. Case study: Personal data in your organisation has been compromised: What has the DPO to do now?**

*Athena Bourka* (tbc), Expert in Network & Information Security, ENISA and *Fernando Silva*

**2. Case study: Technical-organisational safeguards for the protection of personal data**

*Daniel Drewer and Brian Honan*

17.30 **End of day three**

19.30 Dinner in a restaurant in town incl. keynote speech from a representative of EDPS

THURSDAY 22 JUNE 2017

### Session: Cross-border data transfers – options and solutions

09.00 **How to ensure compliance on the cross-border data transfers**

*Diana Alonso Blas and Verónica Perez Asinari*

10.00 **Group exercise: Cross-border data transfers in practice**

*Diana Alonso Blas and Verónica Perez Asinari*

11.15 Coffee break

11.45 **Accountability and demonstrating compliance**  
*Paul Breitbarth*, Director of EU Certification Research & Senior Solutions Advisor, Nymity

13.00 Lunch

### Final session: Putting Knowledge into Practice

14.45 **Parallel workshops and group exercises**

**1. Data protection national legislation in practice**

*Paul Breitbarth*

**2. The Regulation 45/2001 in practice**

*Philippe Renaudière*

17.00 Q&A

17.30 **End of the fourth day**

FRIDAY 23 JUNE 2017

### Optional preparatory workshop

10.00 **Optional workshop: Preparing for the certification exam**

Recap of the essentials, MCQ examples, exercises, Q&A

*Cristiana Turchetti and Paul Breitbarth*

12.00 Break

### Examination

13.30 - 15.30 **Certification exam (first-time candidate)**

16.00 - 18.00 **Certification exam (re-sit)**

# General Information

## Programme

The training and certification programme consists of two modules. Participants can register for either the:

- **Two-day Basic module:** General introduction to data protection, 19-20 June 2017.
- **Three-day Advanced module:** Taking data protection into the 21st century, 21-23 June 2017.
- **Five-day Basic and Advanced module:** 19-23 June 2017.

## Seminar venue

European Institute of Public Administration  
O.L. Vrouweplein 22  
6211 HE Maastricht  
The Netherlands  
Tel.: +31 43 32 96 222  
[www.eipa.eu](http://www.eipa.eu)

## Working language

The course will be conducted in English.

## Fee

The participation fee includes documentation, certificate, lunches, one reception, one dinner and refreshments. Accommodation and travel costs are at the expense of the participants or their organisations.

	Fee	EIPA members' fee	Discounted fee for DPOs	Project number
<b>Basic module</b>	€1000	€900*	€765**	17115021
<b>Advanced module</b>	€1415	€1275*	€1065**	17115022
<b>Basic + Advanced</b>	€2100	€1890*	€1600**	1711502

## Discounts

\* EIPA offers its members a reduction of 10% off the registration fee. This is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DE, DK, ES, FI, FR, GR, HU, IE, IT, LT, LU, MT, NL, NO, PL, SE, UK), and civil servants working for an EU institution, body or agency.

\*\* EIPA offers participants, who already hold the EIPA professional DPO certification or are already an EU-DPO, a discounted fee.

If you are eligible for a discount, please tick the box on the registration form. Reductions cannot be accumulated. For more information: <http://seminars.eipa.eu> (Training courses - Discount policy).

## Hotel

EIPA has special price arrangements with a number of hotels selected by us. All hotels are within 10 minutes' walking distance from EIPA. Should you wish to make use of this possibility, please book directly via the links below. Payment is to be made directly and personally to the hotel on checking out. At the time of booking, please mention in the requested field, the project number **17115021** for the basic module (2 days), **17115022** for the advanced module (3 days) and **1711502** for both basic and advanced module (5 days).

## Townhouse Hotel

[www.townhousehotels.nl/eipa](http://www.townhousehotels.nl/eipa)

## Hotel Derlon

[www.derlon.com/eipa](http://www.derlon.com/eipa)

## Designhotel Maastricht – Hampshire Eden

[www.hampshire-hotels.com/eipa](http://www.hampshire-hotels.com/eipa)

## Bastion Hotel

[www.bastionhotels.nl/en/eipa.html](http://www.bastionhotels.nl/en/eipa.html)

## Meals

Lunches and dinner will be served at a restaurant in the city. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

## Registration

Kindly complete the online registration form which can be found on EIPA's website <http://seminars.eipa.eu> before **1 June 2016**.

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box on the registration form.

## Programme Organiser

Ms Eveline Hermens,  
Tel: +31 43 32 96 259  
E-mail: [e.hermens@eipa.eu](mailto:e.hermens@eipa.eu)

## Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

## Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. In any case, the participant or his/her administration will receive an invoice for the payment of the registration fee. For cancellations received after the closing date of registration we will have to charge an administration fee of €150 unless a replacement participant is found.

## Cancellation policy

EIPA reserves the right to cancel the seminar up to two weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For more information: <http://seminars.eipa.eu> (Training courses - Cancellation policy).

[www.eipa.eu](http://www.eipa.eu)

