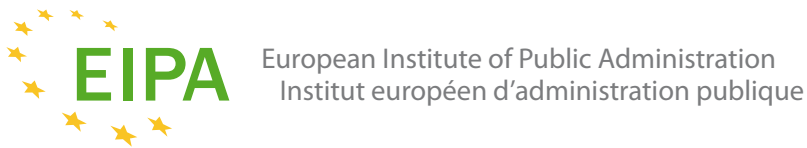


# Management and Control Structures for Migration Funds

Maastricht (NL), 26-27 April 2012



## Introduction

### Target group

The seminar is aimed at public officials from national, regional and local authorities from the EU Member States, and in particular managing authorities. It is also of interest to NGOs, the private sector, consultants and practitioners dealing with migration and asylum policies.

### Description

The seminar will cover the funding mechanisms for migration and asylum within and outside of Europe, integration, management of the external borders and return. In particular, it will focus on the four funds of the General Programme "Solidarity and management of migration flows" and the Thematic Programme. Future funding opportunities and strategic guidelines on how to make the best use of the EU funds will be discussed. The seminar will also explain the Project Cycle Management approach, focusing on a theoretical and practical analysis of all phases. Finally, it will explore how certain Member States have identified indicators at outcome and impact levels, including practical examples of how these are to be examined and measured.

### Method

This seminar will be based on a mixture of presentations, discussions and workshops. It will stimulate active participation and the sharing of policy practices. Specific cases and experiences will be explored. Background documentation will also be provided in an online/e-Learning set up. Speakers will include officials from the EU institutions, national administrations, EIPA staff and practitioners.

The seminar will be conducted in English.

### Objectives

Based on the national experiences to date in terms of programming, implementation, monitoring and evaluation of projects across all funds for migration and asylum, the purpose of the seminar is two-fold: firstly, to discuss with the Member States the type of guidance required from the Commission so as to succeed in receiving EU funding, as well as to effectively and efficiently apply the relevant legal bases; and, secondly, to identify good practices and best implemented projects.

# Programme

## THURSDAY 26 April 2012

08.45 **Registration**

09.00 **Welcome and opening of the seminar**  
*Ms Katerina-Marina Kyrieri, Lecturer, EIPA, Maastricht (NL)*

### Theme 1: Migration funds and project cycle management

09.15 **An overview of the EU funds on migration and asylum and new financial perspectives**  
*Ms Katerina-Marina Kyrieri*

10.15 Coffee break

10.45 **The Logical Framework Approach (LFA) analysis and planning phases with practical exercises**  
*Ms Cristiana Turchetti, EIPA, Maastricht (NL)*

12.45 **Discussion**

13.00 Lunch at EIPA's restaurant

### Theme 2: Indicators, monitoring and evaluation techniques

14.15 **Monitoring and evaluation good practices**  
*Ms Malgorzata Hiszka, Director, WelcomEurope Consultancy, Wroclaw (PL)*

15.15 Coffee break

15.30 **Workshop on operational tools**  
Facilitator: *Ms Malgorzata Hiszka*

16.45 **Evaluation of the financial instruments for return management**  
*Mr Xavier Le Den, Senior Consultant, Ramboll Management Consulting A/S, Brussels (BE)*

17.45 **Questions/Answers**

18.00 **End of the first day**

19.30 Dinner at a restaurant in town

## FRIDAY 27 April 2012

### Theme 3: Experiences of implementing projects managed by the European Commission

09.00 **Management and control systems of the External Borders and Refugee Fund: practical examples from Poland**  
*Mr Łukasz Żewakowski, Senior Specialist, EU Funds and Border Development Unit, Department of the EU and International Relations, Ministry of Interior and Administration (PL)*

10.15 **Discussion**

10.30 Coffee break

11.30 **Examples of projects under the EIF: the case of Italy**  
*Mr Salvatore Petronella, Migration Policy Expert, Regional Office of Puglia, Brussels (BE)*

12.30 **Management and control system audits of the SOLID funds: the Commission views**  
*Ms Rumjana Georgieva, External Auditor, European Commission, DG Home Affairs, Brussels (BE)*

13.30 Lunch at EIPA's restaurant

### Theme 4: Future funding opportunities for migration and asylum in third countries

14.30 **The new call for proposals 2011-2012 for the Thematic Programme**  
*Ms Inês Máximo Pestana, Programme Manager, Migration and Asylum Sector, European Commission, Unit D.3 – Employment, Social Inclusion, Migration, Directorate-General for Development and Cooperation – EuropeAid, Brussels (BE)*

15.30 **Discussion**

16.00 **Evaluation and end of seminar**

# General Information

## Programme

The programme will commence on Thursday at 09.00 and will finish on Friday at 16.00.

## Course venue

The course will take place at the Green Conference Room (1.45b) of the European Institute of Public Administration, O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31 43 32 96 222, fax: +31 43 32 96 296.

## Working language

The course will be conducted in English.

## Fee

The participation fee is € 850 and includes documentation, 2 lunches, 1 dinner and refreshments. Accommodation and travel costs are at the expense of the participants or their administration.

EIPA offers its members a reduction of 10% of the registration fee. This reduction is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DK, EE, FI, FR, DE, GR, HU, IE, IT, LT, LU, MT, NL, PL, PT, ES, SE, UK) and civil servants working for an EU institution, body or agency. Officials of the EU institutions, bodies or agencies should enquire about applicable arrangements. If you are eligible for a discount, please tick the box in the registration form. Please note that reductions cannot be accumulated. For more information, please visit EIPA's website: <http://seminars.eipa.eu> (FAQ - special discounts).

## Hotel reservations

The European Institute of Public Administration will be pleased to make reservations for you at a hotel in Maastricht. We have made a block booking at 2 hotels in Maastricht: Hotel Townhouse\*\*\* [www.townhousehotels.nl](http://www.townhousehotels.nl), at a rate of € 86 p.p.p.n. (incl. breakfast and tourist tax), and Hotel Beaumont\*\*\*\* [www.beaumont.nl](http://www.beaumont.nl), at a rate of € 99,99 p.p.p.n. (incl. breakfast and tourist tax).

Should you wish to make use of this possibility, please indicate the name of the hotel and the dates of arrival and departure on the registration form. Payment is to be made directly and personally to the hotel on checking out. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

## Meals

Meals will be served at the Institute's restaurant and dinner in the evening will be at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

## Registration

Kindly complete the registration form and return it before 12 April 2012 to Ms Noëlle Debie, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht. Tel.: +31 43 32 96 226; fax: +31 43 32 96 296; e-mail: [n.debie@eipa.eu](mailto:n.debie@eipa.eu). You can also submit the online registration form which you can find on EIPA's website <http://seminars.eipa.eu>

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box in the registration form.

## Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

## Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. For cancellations received within 15 days before the activity begins, we will have to charge an administration fee of € 150 unless a replacement participant is found.

## Cancellation policy

EIPA reserves the right to cancel the seminar up to 2 weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website <http://seminars.eipa.eu> (FAQ - Cancellation policy).



# Registration Form

## Management and Control Structures for Migration Funds Maastricht (NL), 26-27 April 2012

Surname: ..... Title: ..... M/F  
First name: .....  
Current position: .....  
Organisation: .....  
Department: .....  
Work address: .....  
Postal code & town: ..... Country: .....  
Tel. no: ..... Fax no: .....  
E-mail address: .....

### Payment – 1232301

The participation fee includes participation in the seminar, documentation, two lunches, one dinner and beverages **€850**

**Discount of 10%** (Please check first the conditions at [www.eipa.eu](http://www.eipa.eu) (FAQ – special discounts))

### Method of payment

**Bank transfer**

The participants or their administration will receive an invoice for the payment of the registration fee.

Invoice address (if different from the abovementioned address):

.....

E-mail: .....

**Credit card**

American Express Card  Eurocard/Mastercard  Visa Card

Card no.: ..... Expiry date: ..... / .....

Name Card holder: ..... (in case this differs from above)

Address Card holder: ..... (in case this differs from above)

Postal code: ..... Country: ..... (in case this differs from above)

Card Validation Code: ..... (the last three digits on the BACK of your card)

(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

### Hotel Reservation

Please reserve hotel accommodation for me at  Hotel Beaumont  Townhouse Hotel

Date of arrival: ..... Date of departure: ..... No. of nights: .....

No hotel reservation required

### Meals

Vegetarian:  yes  no  Fish allowed:  yes  no Other dietary requirements: .....

**As the number of seats is limited, please return the completed registration form before 12 April 2012 to:**

Ms Noëlle Debie, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht,  
tel.: +31 43 32 96 226; fax: +31 43 32 96 296; e-mail: [n.debie@eipa.eu](mailto:n.debie@eipa.eu)



Your name and address will be part of EIPA's database for our mailing purpose only.  
Please tick  if you do not want to be included in our mailing database.