



Seminar

# Delivering the European Social Fund (ESF) 2007-2013

Maastricht (NL), 6-7 May 2010



## INTRODUCTION

### Target Group:

The seminar is aimed at all actors in the European Social Fund policy, programming and implementation process, including national, regional and local officials and representatives, social partners, agencies with an economic and social development role, educational and training establishments, and other local partners, including NGOs, community associations and chambers of commerce.

### Description:

This 2-day seminar will address issues relating to the new European Social Fund in the second year of its implementation in the programming period 2007-2013. There will be two sessions, one on support to social and economic partners and one on capacity building in public administrations. The seminar will include country and regional case study sessions, as well as the management of ESF Global Grants for SME development, the anticipation of labour market needs, and changes in the financial management of ESF programmes.

### Method:

The seminar will consist of a series of presentations given by European Commission officials, regional practitioners and expert consultants. There will be ample time for question and answer sessions, discussions and exchanges of experience.

### Objectives:

By the end of the seminar participants should have a clear understanding of the new ESF programming priorities and of how to implement the ESF regulations and to best develop and support complex projects.

The seminar will be conducted in English.

## PROGRAMME

### THURSDAY 6 MAY 2010

08.45	<b>Registration</b>	13.00	Lunch at EIPA's restaurant
09.00	<b>Opening of the seminar and Introduction to the objectives and methodology of the seminar</b> <i>Marco Lopriore, Senior Lecturer, EIPA</i>	14.30	<b>Implementation of ESF: issues, new priorities and instruments</b> <i>Marco Lopriore</i> <ul style="list-style-type: none"><li>• Issues around implementation</li><li>• Financial instruments in ESF</li><li>• Implementing &amp; monitoring &amp; evaluating horizontal priorities in ESF</li><li>• Case studies on support to social partners</li></ul>
09.30	<b>ESF challenges for the new programming period 2007-2013</b> <i>Dominique Bé, Deputy Head of Unit, ESF Coordination, DG Employment, European Commission</i> <ul style="list-style-type: none"><li>• Facts &amp; figures and adaptation of ESF to economic and social challenges</li><li>• Priorities of ESF 2007-2013 &amp; main principles of management</li><li>• ESF simplification &amp; the European Globalisation Fund</li><li>• ESF and the economic crisis &amp; the future of cohesion</li></ul>	16.00	Coffee break
11.00	Coffee break	16.30	<b>Workshops on ESF implementation &amp; Plenary discussion</b>
11.30	<b>Good governance: managing for results in ESF ?</b> <i>Bénédict Wauters, Deputy Director, European Social Fund Agency of the Flemish Region</i> <ul style="list-style-type: none"><li>• Governance and the ESF regulations</li><li>• Result based management</li><li>• Flemish approach to project formulation</li><li>• ESF sourcebook</li><li>• Communities of practice in ESF</li></ul>	18.00	<b>End of session</b>
		19.30	Reception in EIPA's restaurant
		21.30	End of the reception

FRIDAY 7 MAY 2010 →



## FRIDAY 7 MAY 2010

09.00	<b>Implementing ESF projects for assessing business needs and supporting SME</b> <i>Marco Lopriore</i> <ul style="list-style-type: none"><li>• Challenges for delivering ESF to SME</li><li>• Use of ESF Global Grants</li><li>• Regional and national case studies from Italy</li></ul>	12.30	Lunch at EIPA's restaurant
10.30	Coffee break	14.00	<b>Implementing administrative capacity building inside ESF</b> <i>Łukasz Wardyn, ESF Coordination, DG Employment, European Commission</i> <ul style="list-style-type: none"><li>• State of play of implementation of ACB</li></ul>
11.00	<b>Financial Control in ESF for 2007-2013</b> <i>Franck Sébert, Head of Unit, DG Employment, European Commission</i> <ul style="list-style-type: none"><li>• Lessons learned from 2000-2006</li><li>• Architecture of ESF systems</li><li>• Eligibility and simplification of ESF</li><li>• Management verifications</li></ul>	14.30	<b>Discussion</b>
		15.00	<b>Feedback, evaluation and conclusion of the seminar</b>
		15.15	<b>Close of the seminar</b>
		15.30	<b>Guided tour of Maastricht</b>
		17.00	<b>End</b>

## GENERAL INFORMATION

### Programme

The programme will commence on Thursday 6 May at 08.45 and finish on Friday 7 May at 15.45.

### Seminar venue

The seminar will take place at the European Institute of Public Administration (EIPA), O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31.43.3296.222, fax: +31.43.3296.296.

### Working language

The seminar will be conducted in English.

### Fee

The participation fee is € 825 and includes participation in the seminar, documentation, two lunches, one reception and refreshments. Accommodation and travel costs are at the expense of the participants or their administration.

EIPA offers its members a reduction of 10% of the registration fee. This reduction is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DK, EE, FI, FR, DE, GR, HU, IE, IT, LT, LU, MT, NL, PL, PT, ES, SE, UK) as well as civil servants working for an EU institution or agency. If you are eligible for a discount, please tick the box in the registration form. Please note that reductions cannot be accumulated. For more information, please visit EIPA's website: [www.eipa.eu](http://www.eipa.eu) (FAQ-special discounts).

### Hotel reservations

The European Institute of Public Administration will be pleased to make reservations for you at a hotel in Maastricht. We have made a block booking at two hotels in Maastricht: Hotel Beaumont ([www.beaumont.nl](http://www.beaumont.nl)), at a rate of € 101,82 p.p.p.n. (incl. breakfast and tourist tax) and Townhouse Hotel ([www.townhousehotels.nl](http://www.townhousehotels.nl)), at a rate of € 81.82 p.p.p.n. (incl. breakfast and tourist tax). Should you wish to make use of this possibility, please indicate the name of the hotel and the dates of arrival and departure on the registration form. Payment is to be made directly and personally to the hotel on checking out. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

### Meals

All meals will be served at the Institute's restaurant. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

### Registration

Kindly submit the online registration form which can be found on EIPA's web site: <http://seminars.eipa.eu/en/activities09/show/&tid=3522>. You can also complete the registration form and return it before 19 April 2010 to Ms Brechtje Adriaanse, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht, tel.: +31.43.3296.235, fax: +31.43.3296.296, e-mail: [b.adriaanse@eipa.eu](mailto:b.adriaanse@eipa.eu). Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box in the registration form.

### Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

### Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. In any case, the participant or his/her administration will receive an invoice for the payment of the registration fee. For administrative reasons you will be charged € 150 for cancellations received within 15 days before the activity begins. There is no charge for qualified substitute participants.

### Cancellation policy

EIPA reserves the right to cancel the seminar up to 2 weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website [www.eipa.eu](http://www.eipa.eu) (legal notice).

# REGISTRATION FORM

## Delivering the European Social Fund (ESF) 2007-2013 Maastricht (NL), 6-7 May 2010

Surname: ..... Title: ..... M/F  
First name: .....  
Current position: .....  
Organisation: .....  
Department: .....  
Work address: .....  
Postal code & town: ..... Country: .....  
Tel. no: ..... Fax no: .....  
E-mail address: .....

### Payment 1032202

The participation fee includes participation in the seminar, documentation, 2 lunches, 1 reception and beverages, **€ 825**

**Discount of 10% (Please check first the conditions at [www.eipa.eu](http://www.eipa.eu) (FAQ – special discounts))** discount

### Method of payment

Bank transfer

The participants or their administration will receive an invoice for the payment of the registration fee.

Invoice address (if different from the abovementioned address):

.....

E-mail: .....

**Credit card**

American Express Card  Eurocard/Mastercard  Visa Card

Card no: ..... Expiry date: ..... / .....

Name Card holder: ..... (in case this differs from above)

Address Card holder: ..... (in case this differs from above)

Postal code: ..... Country: ..... (in case this differs from above)

Card Validation Code: ..... (the last three digits on the BACK of your card)

(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

### HOTEL RESERVATION

Please reserve a hotel accommodation for me at  Hotel Beaumont  Townhouse Hotel

Date of arrival: ..... Date of departure: ..... No of nights: .....

No hotel reservation required.

### MEALS

Lunch:  will attend  will not attend Vegetarian:  yes Fish allowed:  yes  no

As the number of places is limited, please return the completed registration form before 19 April 2010 to:

Ms Brechtje Adriaanse, European Institute of Public Administration, P.O. Box 1229,  
NL-6201 BE Maastricht, tel.: +31.43.3296 698, fax: +31.43.3296 296, e-mail: [b.adriaanse@eipa.eu](mailto:b.adriaanse@eipa.eu)



Your name and address will be part of EIPA's database for our mailing purpose only.  
Please tick  if you do not want to be included in our mailing database.