

Seminar

# Supporting the Programme Monitoring Committees in EU Structural Funds

Maastricht (NL), 25-26 March 2010



European Institute of Public Administration  
Institut européen d'administration publique

# Programme

## Target Group

The seminar is aimed at all Structural Funds actors involved in Programme Monitoring Committees, including national, regional and local officials and representatives; social partners; agencies with an economic and social development role; educational and training establishments; and other local partners, including NGOs, community associations and chambers of commerce. It is also relevant for actors managing agricultural and rural development funds, fisheries and other EU programmes.

## Description

The aim of this seminar is to examine the functioning of Programme Monitoring Committees and to valorise their crucial role in ensuring delivery of the 2007-2013 Structural Funds. Their tasks are set out in Article 65 of General Regulation 1083/2006. Key elements of the seminar include: how to ensure the quality and efficiency of Operational Programmes; how to improve decision making on project approval, and on project selection

criteria in particular; how to enhance assessment, monitoring and remedial actions; how to link up with regional and thematic sub-committees; and how to improve the Programme Monitoring Committees' general functioning and composition as well as the partnership with socio-economic actors and civil society.

## Method

The seminar will consist of a series of illustrated presentations given by European Commission officials, regional practitioners and expert consultants. Ample time will be left for question and answer sessions, discussions and the sharing of experiences.

## Objectives

By the end of the seminar, participants should have a clear understanding of how Programme Monitoring Committees can effectively deliver Structural Funds programmes.

The seminar will be conducted in English.

## THURSDAY 25 MARCH 2010

- 09.00 Registration
- 09.15 **Welcome and Introduction to the objectives and methodologies of the seminar**  
**Introduction to Programme Monitoring Committees**  
*Marco Lopriore (IT), Senior Lecturer, EIPA Maastricht*
- 10.45 Coffee break
- 11.15 **Life cycle of the 2007-2013 programme: The Programme Monitoring Committee**  
*Anton Schrag (DE), Programme Manager – Country Desk, DG Regio, European Commission*
- 12.45 Lunch in EIPA's restaurant
- 14.15 **Applying the partnership principle**  
*Gianangelo Bellati (IT), Director, Unioncamere Veneto*
- 15.45 Coffee break
- 16.15 **Workshop on Programme Monitoring Committee**
- 17.45 Close of the day's programme
- 20.00 Reception

## FRIDAY 26 MARCH 2010

- 09.00 **How to involve NGOs in Programme Monitoring Committees? Lessons from the Czech Republic**  
*Petra Francová (CZ), Expert on social economy for EQUAL Projects, Novy Prostor*
- 10.30 Coffee break
- 11.00 **Monitoring programmes: the experience of the Netherlands**  
*Frank Boss (NL), Partner and Senior Expert, ERAC (European Regional Affairs Consultants)*
- 12.30 Lunch in EIPA's restaurant
- 14.00 **Case study: North-Rhine Westphalia**  
*Daniela Glimm-Lükewille (DE), Objective 2 Secretariat, North-Rhine Westphalia, Ministry of Economic Affairs and Energy NRW*
- 15.30 **Feedback, evaluation and close of seminar**
- 16.00 End

# General Information

## Programme

The programme will commence on Thursday 25 March at 09.00 and finish on Friday 26 March at 18.00.

## Seminar venue

The seminar will take place at the European Institute of Public Administration (EIPA), O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31.43.3296.222, fax: +31.43.3296.296.

## Working language

The seminar will be conducted in English.

## Fee

The participation fee is € 825 and includes participation in the seminar, documentation, two lunches, one reception and refreshments. Accommodation and travel costs are at the expense of the participants or their administration.

EIPA offers its members a reduction of 10% of the registration fee. This reduction is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DK, EE, FI, FR, DE, GR, HU, IE, IT, LT, LU, MT, NL, PL, PT, ES, SE, UK) as well as civil servants working for an EU institution or agency. If you are eligible for a discount, please tick the box in the registration form. Please note that reductions cannot be accumulated. For more information, please visit EIPA's website: [www.eipa.eu](http://www.eipa.eu) (FAQ-special discounts).

## Hotel reservations

The European Institute of Public Administration will be pleased to make reservations for you at a hotel in Maastricht. We have made a block booking at two hotels in Maastricht: Hotel Beaumont ([www.beaumont.nl](http://www.beaumont.nl)), at a rate of €101,75- (incl. breakfast and tourist tax) and Townhouse Hotel ([www.townhousehotels.nl](http://www.townhousehotels.nl)), at a rate of € 81,63. (incl. breakfast and tourist tax). Should you wish to make use of this possibility, please indicate the name of the hotel and the dates of arrival and departure on the registration form.

Payment is to be made directly and personally to the hotel on checking out. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

## Meals

All meals will be served at the Institute's restaurant. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

## Registration

Kindly complete the registration form and return it before 5 March 2010 to Ms Brechtje Adriaanse, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht, tel.: +31.43.3296.235, fax: +31.43.3296.296, e-mail: [b.adriaanse@eipa.eu](mailto:b.adriaanse@eipa.eu). You can also submit the online registration form which can be found on EIPA's web site: <http://seminars.eipa.eu>. Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box on the registration form.

## Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

## Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. In any case, the participant or his/her administration will receive an invoice for the payment of the registration fee. For administrative reasons you will be charged € 150 for cancellations received within 15 days before the activity begins. There is no charge for qualified substitute participants.

## Cancellation policy

EIPA reserves the right to cancel the seminar up to two weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website [www.eipa.eu](http://www.eipa.eu) (legal notice).



# Registration Form

## Supporting the Programme Monitoring Committees in EU Structural Funds Maastricht (NL), 25-26 March 2010

Surname: ..... Title: ..... M/F  
First name: .....  
Current position: .....  
Organisation: .....  
Department: .....  
Work address: .....  
Postal code & town: ..... Country: .....  
Tel. no: ..... Fax no: .....  
E-mail address: .....

### Payment / p:1032201

The participation fee includes participation in the seminar, documentation, 2 lunches, 1 reception and beverages **€ 825**  
Discount of 10% (Please check first the conditions at [www.eipa.eu](http://www.eipa.eu) (FAQ – special discounts))  discount

### Method of payment

Bank transfer

The participants or their administration will receive an invoice for the payment of the registration fee.

Invoice address (if different from the abovementioned address):

.....

E-mail: .....

**Credit card**

American Express Card  Eurocard/Mastercard  Visa Card

Card no.: ..... Expiry date: ..... / .....

Name Card holder: ..... (in case this differs from above)

Address Card holder: ..... (in case this differs from above)

Postal code: ..... Country: ..... (in case this differs from above)

Card Validation Code: ..... (the last three digits on the BACK of your card)

(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

### HOTEL RESERVATION

Please reserve hotel accommodation for me at  Hotel Beaumont  Townhouse Hotel

Date of arrival: ..... Date of departure: ..... No. of nights: .....

No hotel reservation required.

### MEALS

Lunch day 1:  will attend  will not attend Lunch day 2:  will attend  will not attend

Reception day 1:  will attend  will not attend

Vegetarian:  yes  no  Fish allowed:  yes  no Other dietary requirements: .....

**As the number of places is limited, please return the completed registration form before 4 March 2009 to:**

Ms Brechtje Adriaanse, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht,  
tel.: +31.43.3296 235, fax: +31.43.3296 296, e-mail: [b.adriaanse@eipa.eu](mailto:b.adriaanse@eipa.eu)



Your name and address will be part of EIPA's database for our mailing purpose only.  
Please tick  if you do not want to be included in our mailing database.