

Seminar

Working with Impact Assessment in the European Union

Maastricht (NL) 29-30 March 2010,
to be repeated on 25-26 November 2010



European Institute of Public Administration
Institut européen d'administration publique

Introduction

Target Group

Given the wide range of policy areas for which the European Commission is now applying its approach to Impact Assessment, attendance at the seminar will be important for officials from most Ministries and agencies who have responsibility for following policy dossiers at the EU level.

Description

This two-day training seminar offers participants an intensive and practical introduction to integrated (social, environmental and economic) Impact Assessment in the context of the European Union institutions. This key tool for Better Regulation is becoming increasingly central to the policy-making and legislative processes of the European Union.

Method

A combination of presentations, guest lectures, case studies and group exercises, as well as the sharing of experiences between participants.

Objectives

By the end of the seminar, participants will understand:

- why impact assessment has become an ever more important part of the policy-making and legislative processes in the European Union;
- the key analytical steps followed by the European Commission in preparing an impact assessment;
- the logic and approach of the main quantitative and qualitative techniques and tools for carrying out an impact assessment;
- the opportunities for stakeholder and Member State input into the preparation of the European Commission impact assessment;
- the responsibilities and commitments made by the Council of Ministers and the European Parliament to work with European Commission impact assessments, and to elaborate their own impact assessments on substantive amendments.

The emphasis of the seminar is very much directed towards offering participants a practical understanding of this increasingly important policy-development tool.

Programme

DAY 1

- 09.00 Registration of Participants**
- 09.15 Welcome & Introductions**
Theo Jans, Senior Lecturer, EIPA, Maastricht (NL)
- 09.30 Governance, Better Regulation and the role of Impact Assessments in a comparative perspective**
Lorenzo Allio, Independent policy analyst and consultant
- 10.30 Coffee break
- 11.00 The analytical steps in an EC Impact Assessment**
Theo Jans
- 12.00 The procedural steps in an EC Impact Assessment**
Theo Jans
- 13.00 Lunch break
- 14.00 Introduction to the exercises and case-studies.**
Theo Jans and Jacopo Torriti, Centre for Environmental Strategy, University of Surrey
- 14.30 Group Exercise 1 – Analytical Steps of an EC IA: Problem Definition, Objectives, Policy Options**
- 15.30 Coffee break
- 16.00 Debriefing Group Exercise 1 – presentation and discussion of Problem Definition, Objectives and Policy Options**
EC official case-handler, Theo Jans, Jacopo Torriti
- 17.00 End of day 1
- 19.00 Dinner at a restaurant in town

DAY 2

- 09.00 Quantitative Tools and Techniques for Impact Assessment**
Jacopo Torriti, Centre for Environmental Strategy, University of Surrey
- 10.00 Introduction to Group Exercise 2 – Analytical Steps of an EC IA: Impact Analysis and Options Comparison**
Theo Jans and Jacopo Torriti
- 10.30 Coffee break
- 11.00 Group Exercise 2 – Analytical Steps of an EC IA: Impact Analysis and Options Comparison**
- 12.30 Lunch break
- 14.00 Group Exercise 2 – Reports from Groups**
- 14.30 Debriefing of the Exercise 2 – with relevant EC case-handlers**
EC case-handlers, Theo Jans, Jacopo Torriti
- 15.30 EC Impact Assessment and Internal quality Control**
Robert Scharrenborg, Secretariat-General, European Commission, Brussels (to be confirmed)
- 16.30 European Parliament: Practical Implications of Impact Assessment**
Gian Paolo Meneghini, Directorate General – Internal Policies of the Union, European Parliament, Brussels (BE) (to be confirmed)
- 17.30 End of Seminar**

General Information

Programme

The programme will commence on Day 1 at 9.00 and will finish on Day 2 around 17.30.

Seminar Venue

The seminar will take place at the Green Conference Room (1.45) of the European Institute of Public Administration, O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31.43.3296222, fax: +31.43.3296296.

Working language

The seminar will be conducted in English.

Fee

The participation fee is € 825 and includes documentation, 2 lunches and refreshments. Accommodation and travel costs are at the expense of the participants or their administration.

Hotel

We will be pleased to make hotel reservations for you in Maastricht city centre. For the seminar on 29-30 March 2010, we have made a block booking at Hotel Beaumont**** (www.beaumont.nl), at the rate of ± € 102 p.p.n. incl. breakfast and tourist tax.

For the seminar on 25-26 November 2010, we have made a block booking at Hotel Mabi**** (www.hotelmabi.nl) at a rate of ± € 98,23 p.p.n. incl. breakfast and tourist tax.

Both hotels are in the city centre and close to our Institute, ±10 minutes walk. Should you wish to make use of this possibility, please indicate the dates of arrival and departure on the

registration form. Payment is to be made directly and personally to the hotel on checking out. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

Meals

Lunches will take place at the Institute's restaurant. Dinner will take place at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

Registration

Kindly complete the registration form and return it before the closing date (mentioned on the registration form) to Ms Esther Haenen, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht. Tel.: +31.43.3296246; fax: +31.43.3296296; e-mail: e.haenen@eipa.eu. You can also submit the on-line registration form. Go to www.eipa.eu and click on EIPA seminars website.

Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. For cancellations received after the closing date indicated on the registration form we will have to charge an administration fee of € 150 unless a replacement participant is found.



Registration Form

Working with Impact Assessment in the European Union

Maastricht (NL) 29-30 March 2010, to be repeated on 25-26 November 2010

Surname: Title: M/F
First name:
Current position:
Organisation:
Department:
Work address:
Postal code & town: Country:
Tel. no: Fax no:
E-mail address:

- 29-30 March 2010, Maastricht, Closing date: 15 March 2010 – Proj. no.: 1012001
 25-26 November 2010, Maastricht, Closing date: 11 November 2010 – Proj. no.: 1012002

Payment / p: 1012001/1012002

The participation fee includes participation in the seminar, documentation, 2 lunches, 1 dinner and beverages
Discount of 10% (Please check first the conditions at www.eipa.eu (FAQ – special discounts))

€ 825

discount

Method of payment

Bank transfer

The participants or their administration will receive an invoice for the payment of the registration fee.

Invoice address (if different from the abovementioned address):
.....
E-mail:

Credit card

American Express Card Eurocard/Mastercard Visa Card

Card no.: Expiry date: /.....

Name Card holder: (in case this differs from above)

Address Card holder: (in case this differs from above)

Postal code: Country: (in case this differs from above)

Card Validation Code: (the last three digits on the BACK of your card)

(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

HOTEL RESERVATION

Please reserve hotel accommodation for me.

Date of arrival: Date of departure: No. of nights:

No hotel reservation required.

MEALS

Lunch day 1: will attend will not attend

Lunch day 2: will attend will not attend

Dinner day 1: will attend will not attend

Vegetarian: yes no Fish allowed: yes no Other dietary requirements:

As the number of places is limited, please return the completed registration form before closing date to:

Ms Esther Haenen, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht,
Tel.: +31.43.3296 246, fax: +31.43.3296 296, e-mail: e.haenen@eipa.eu



Your name and address will be part of EIPA's database for our mailing purpose only.
Please tick if you do not want to be included in our mailing database.