



Seminar

The European Commission Funding Opportunities in the Field of Environment

Policies, programme and technical tools to present proposal and manage projects

Maastricht, 25-26 March 2010



PROVISIONAL PROGRAMME

Target Group:

This seminar is designed for public officials, staff of international organisations, universities, NGOs, environmental authorities at national and regional levels, regional initiatives and interested parties from the private sector involved in the implementation of EU funding policy for the programming period 2007- 2013.

Description:

The European Commission provides funding to projects and initiatives to promote the European Union policies priorities. The Directorate General for the Environment makes funding available through three different programmes: LIFE, Civil Protection Financial Instrument and The Competitiveness and Innovation Programme – Entrepreneurship and Innovation Programme (CIP-EIP). This seminar is a practical and technical guide to provide the participants with all the needed and necessary information to write, design and implement projects in the environmental field and nature protection directly financed by the European Commission.

Objectives:

This seminar is aimed to:

- present the EU Environmental Policies
- present the European Commission Directorate General for the Environment
- provide a guide to the main European Commission funding instruments in the area of environment: LIFE, Civil Protection Financial Instrument and The Competitiveness and Innovation Programme – Entrepreneurship and Innovation Programme (CIP-EIP)
- provide the participants with technical tools, based on the Project Cycle Management and the Logical Framework approach, to write and implement quality projects in the environmental field funded by the European Commission
- share ideas, identify useful inputs and find partners for future projects to be supported by the Programmes.

Method:

A combination of presentations, lectures, analysis of projects approved by the EU Commission, case studies and working groups and technical exercises on specific projects.

PROGRAMME

Thursday 25 March 2010

- 09.30 hrs Welcome of the participants & Introduction to the Seminar
Cristiana Turchetti, Project Leader, Italian Seconded National Expert at EIPA
- 10.00 hrs The EU Environmental policies: The Sixth Environment Action Programme of the European Community 2002-2012
Cristiana Turchetti
- 11.00 hrs Coffee break
- 11.15 hrs The European Commission Directorate General for the Environment: who is doing what?
Philip Owen, Deputy Head of Climate Change & Air Unit, DG Environment, European Commission (tbc)
- 12.15 hrs The European Commission financial instruments for environment: The Civil Protection Financial Instrument
NN, DG Environment, European Commission
- 13.15 hrs Lunch
- 14.30 hrs The European Commission financial instruments for environment: Life+ (2007-2013)
Giovanni Gordiani, EU Environment Legal Advisor
- 16.00 hrs Coffee break
- 16.15 hrs The European Commission financial instruments for environment: The Competitiveness and Innovation Programme – Entrepreneurship and Innovation Programme (CIP-EIP)
NN, DG Environment, European Commission
- 17.30 hrs End of the First Day
- 20.00 hrs Dinner in a restaurant in town

Friday 26 March 2010

- 09.30 hrs How to write and to manage a project? Technical tools applying the Project Cycle Management and the Logical Framework approach
Cristiana Turchetti
- 11.00 hrs Coffee break
- 11.15 hrs Working Groups
Participants will be asked to apply the technical tools on specific calls for proposals financed by the European Commission Environmental programmes
- 12.30 hrs Report and comment on the results of the Working Groups in plenary session
- 13.15 hrs Lunch
- 14.30 hrs Best practices: examples of projects approved and funded by the European Commission Directorate General for the Environment
- 15.30 hrs Call for Proposal/Call for Tender: how to complete the application forms, finding key information, eligibility criteria and submit the project proposal
- 16.00 hrs Q&A session
- 16.30 hrs End of the seminar



GENERAL INFORMATION

Programme

The programme will commence on Monday 25 March 2010 at 09.30 hrs and finish on Tuesday 26 March 2010 at 16.30 hrs.

Seminar venue

The seminar will take place in the Library Room (Tso.11 b) at the European Institute of Public Administration, O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31.43.3296222, fax: +31.43.3296296.

Working language

The seminar will be conducted in English.

Fee

The participation fee is € 750 and includes documentation, 2 lunches, 1 dinner and refreshments. Accommodation and travel costs are at the expense of the participants or their administration.

EIPA offers its members a reduction of 10% of the registration fee. This reduction is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DK, EE, FI, FR, DE, GR, HU, IE, IT, LT, LU, MT, NL, PL, PT, ES, SE, UK).

Officials of EU Institutions, bodies and Agencies which have signed a framework contract under LOT 8 are entitled to a 20% discount. This applies to officials coming from the following EU Institutions: European Commission, European Parliament, Committee of the Regions, Council of the European Union, European Economic and Social Committee; and European Agencies: Translation Centre (CDT), European Centre for the Development of Vocational Training (Cedefop), Education, Audiovisual and Culture Executive Agency (EACEA), European Agency for Reconstruction (EAR), European Environment Agency (EEA), European Food Safety Agency (EFSA), European Monitoring Centre for Drugs and Drug Addiction (EMCDDA), European Medicines Agency (EMA), European Railway Agency (ERA), European Training Foundation (ETF), European Union Agency for Fundamental Rights (FRA), Executive Agency for Competitiveness and Innovation (EACI), European Agency for Safety and Health at Work (OSHA). Other EU agencies not listed above may benefit from this discount through DG ADMIN, European Commission.

If you are eligible for a discount, please tick the box in the registration form. Please note that reductions cannot be accumulated. For more information, please visit EIPA's website: www.eipa.eu (FAQ-special discounts).

Hotel reservations

The European Institute of Public Administration will be pleased to make reservations for you at a hotel in Maastricht. We have made a block booking at Hotel Mabi**** (www.hotel-mabi.nl), at a rate of

€ 97,50 p.p.p.n. (incl. breakfast and tourist tax). Should you wish to make use of this possibility, please indicate the name of the hotel and the dates of arrival and departure on the registration form. Payment is to be made directly and personally to the hotel on checking out. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

Meals

The lunches will be served at the Institute's restaurant and dinner in the evening will be at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

Registration

Kindly complete the registration form and return it before 5 March 2010 to Ms Eveline Hermens, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht, tel.: +31.43.3296259, fax: +31.43.3296296, e-mail: e.hermens@eipa.eu. You can also submit the online registration form which can be found on EIPA's web site: www.eipa.eu (training).

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box in the registration form.

Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. In any case, the participant or his/her administration will receive an invoice for the payment of the registration fee. For cancellations received after the date indicated on the registration form we will have to charge an administration fee of € 150 unless a replacement participant is found.

Cancellation policy

EIPA reserves the right to cancel the seminar up to 2 weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website www.eipa.eu (legal notice)



REGISTRATION FORM

The European Commission Funding Opportunities in the Field of Environment

Maastricht (NL), 25-26 March 2010

Surname:	Title: M/F
First name:	Current position:
Organisation:	Department:
Work address:	
Postal code & town:	Country:
NIP (for Polish participants only):	
Tel. no:	Fax no:
E-mail address:	

Payment - P:\1026501

The participation fee includes participation in the seminar,
documentation, 2 lunches, 1 dinner and beverages

€ 750

Discount of 10% (Please check first the conditions at www.eipa.eu (FAQ – special discounts))

discount

Method of payment

Bank transfer

The participants or their administration will receive an invoice for the payment of the registration fee.

Invoice address (if different from the abovementioned address):

.....

E-mail:.....

Credit card

American Express Card Eurocard/Mastercard Visa Card

Card no.: Expiry date: /

Name Card holder: (in case this differs from above)

Address Card holder: (in case this differs from above)

Postal code: Country: (in case this differs from above)

Card Validation Code: (the last three digits on the BACK of your card)

(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

HOTEL RESERVATION

Please reserve hotel accommodation for me at **Hotel Mabi**

Date of arrival:

Date of departure:

No. of nights:

No hotel reservation required.

MEALS

Lunch Day 1: will attend will not attend

Diner Day 1: will attend will not attend

Lunch Day 2: will attend will not attend

Vegetarian: yes **Fish allowed:** yes no

As the number of places is limited, please return the completed registration form before before 5 March 2010 to:

Ms Eveline Hermens, European Institute of Public Administration, P.O. Box 1229,
NL-6201 BE Maastricht, tel.: +31.43.3296 259, fax: +31.43.3296 296, e-mail: e.hermens@eipa.eu



Your name and address will be part of EIPA's database for our mailing purpose only.
Please tick if you do not want to be included in our mailing database.