

Financial Management and Closure of EU Structural Programmes Maastricht (NL), 4-5 March 2010

We will start the series of Financial Management seminar in 2010 with a seminar that is focusing inter alia on the closure of programmes. At the moment, in many Member States and regions closure operations are on its way. Participants will have the opportunity to learn from national practitioners about their view on the making of winding up declarations. They will also benefit from the views of European Commission experts on the Final Implementation Report and the Statement of Expenditure and Final Payment Claim.

Description

The speakers at the seminar will be high-level representatives of the European institutions, including the European Commission, as well as of various Member States' authorities. The seminar will also include sessions where case studies will be presented, encouraging the participants to exchange practical examples and experiences in managing EU Structural Funds.

Method

As the seminar will be of a participatory nature, the participants will be strongly encouraged to actively take part in discussions throughout the entire programme. Moreover, they will have ample opportunity to informally exchange views on the seminar topics, both with the speakers and with each other.

Objectives

The objective of this seminar is twofold: (1) to bring together practitioners from the European, national

and sub-national level, as well as academic experts, to enable them to share experiences and identify cases of good practice in the financial management of Structural Funds in different Member States; and (2) to discuss ways of implementing financial management rules such as eligibility rules, financial controls, different co-financing rates, state aid aspects, etc. The seminar will cover both the situation under the old rules and what is known so far under the new regulations.

Target Group

This seminar is intended for practitioners from national and sub-national authorities and from other public bodies of the EU Member States and associated countries working with Structural Funds.

The seminar will be conducted in English.

For more information check our website

www.eipa.eu or contact:

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European Institute of Public Administration,
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fax: +31.43.3296 296,
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Organised by the European Institute of Public Administration (EIPA)



Programme

FIRST DAY

- 08.30 Registration**
- 09.00 Opening of the Seminar**
Financial Management and Financial Control
of the Funds
Martin Unfried, Expert, EIPA, Maastricht
- 09.30 The Closure of Programmes, 2000-2006 & 2007-2013**
Robin Smail, Expert, EIPA, Maastricht
- 10.00 Questions from the audience**
- 10.30 Coffee break**
- 11.00 Audit and Control of Structural Funds**
Dermot Byrne, ERDF Financial Control Unit, Department
of Finance, Dublin
- 12.30 Lunch at EIPA's Restaurant**
- 13.45 Guided tour of Maastricht**
- 15.15 Closure declaration**
Dermot Byrne
- 16.30 Coffee break**
- 17.00 The Final Implementation Report**
Anton Schrag, Principal Administrator, DG Regio,
European Commission, Brussels
- 18.30 End of the first day**
- 18.40 Buffet reception at EIPA's restaurant**
- 21.00 End of the buffet**

SECOND DAY

- 09.15 Evolution of the Eligibility of Expenditure Rules**
Sheila Maxwell, Resident Twinning Advisor, Wales
- 10.30 Coffee break**
- 11.00 Workshop: Eligible or not eligible? Some exercises**
Sheila Maxwell
- 12.15 The Statement of Expenditure and
Final Payment Claim**
Michael Hill, Principal Administrator, European
Commission, Brussels
- 13.30 Lunch**
- 14.45 Discussion: Securing the Final Payment**
Michael Hill, Sheila Maxwell, audience
- 16.00 Evaluation and Conclusion of the Seminar**
- 16.15 End of the Seminar**



General Information

Programme & Walking Tour of Maastricht

The programme will commence on the first day at 09.00 and finish on the second day at 16.15. Registration of participants on the first day starts at 8.30. A guided walking tour in the historic centre of Maastricht is foreseen on the first day at 13.45. The tour takes about 1,5 hours.

Seminar venue

The seminar will take place in the Green Conference Room (1.45) at the European Institute of Public Administration (EIPA), O.L. Vrouweplein 22, NL-6211 HE Maastricht, tel.: +31.43.3296.222, fax: +31.43.3296.296.

Working language

The seminar will be conducted in English.

Fee

The participation fee is € 850 and includes participation in the seminar, documentation, 2 lunches, 1 buffet meal, refreshments and the guided walking tour. Accommodation and travel costs are at the expense of the participants or their administration.

If you are eligible for the 10% discount for EIPA's member countries, please tick the box on the registration form. Please note that reductions cannot be accumulated. For more information, please visit EIPA's website: www.eipa.eu, and go to EIPA seminars website, FAQ, Special Discounts.

Hotel reservations

The European Institute of Public Administration will be pleased to make reservations for you at a hotel in Maastricht. We have made a block booking at Hotel Beaumont**** (www.beaumont.nl), at a rate of ± € 103 p.p.p.n. (incl. breakfast, incl. tourist tax) and Hotel Mabi **** (www.hotelmabi.nl), at a rate of ± € 99 p.p.p.n. (incl. breakfast, excl. tourist tax). Should you wish to make use of this possibility, please indicate the name of the hotel and the dates of arrival and departure on the registration form. Payment is to be made directly and personally to the hotel on checking out. Should the hotel of your choice be fully booked, you will automatically be placed in one the other hotel. Please note that if you register after the closing date, hotel reservations cannot be guaranteed.

Meals

All meals will be served at the Institute's restaurant. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so this can be arranged.

Registration

Kindly complete the registration form and return it before the closing date as mentioned on the registration form to Ms Esther Haenen, Programme Organiser, European Institute of Public Administration, P.O. Box 1229, NL-6201 BE Maastricht, tel.: +31.43.3296.246, fax: +31.43.3296.296, e-mail: e.haenen@eipa.eu. You can also submit the online registration form which can be found on EIPA's web site www.eipa.eu, go to EIPA seminars website.

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box in the registration form.

Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form.

Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. In any case, the participant or his/her administration will receive an invoice for the payment of the registration fee. For administrative reasons you will be charged € 150 for cancellations received after the closing date of registration. There is no charge for qualified substitute participants.

Cancellation policy

EIPA reserves the right to cancel the seminar up to 2 weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website www.eipa.eu (legal notice).



Registration Form
**Financial Management and Closure
of EU Structural Programmes**
Maastricht (NL), 4-5 March 2010

Surname: Title: M/F
First name: Current position:
Organisation: Department:
Work address:
Postal code & town: Country:
Tel. no: Fax no:
E-mail address:

PAYMENT-1030205

The participation fee includes participation in the seminar, documentation, 2 lunches, 1 buffet meal and beverages **€ 850**

Discount (Please check first the conditions at www.eipa.eu (FAQ – special discounts)) discount

Method of payment

Bank transfer
The participants or their administration will receive an invoice for the payment of the registration fee.
Invoice address (if different from the abovementioned address):
.....
E-mail:.....

Credit card
 American Express Card Eurocard/Mastercard Visa Card

Card no.: Expiry date: /.....
Name Card holder: (in case this differs from above)
Address Card holder: (in case this differs from above)
Postal code: Country: (in case this differs from above)
Card Validation Code: (the last three digits on the BACK of your card)
(Exempt from VAT by virtue of Article 11, para. 1 (o), subpara. 2 of the Dutch Law on VAT of 1968)

HOTEL RESERVATION

Please reserve hotel accommodation for me at Hotel Beaumont (± € 103 p.p.p.n.) Date of arrival:
 Hotel Mabi (± € 98 p.p.p.n.) Date of departure:
 No hotel reservation required. No. of nights:

As the number of places is limited, please return the completed registration form before 19 February 2010 to:

Ms Esther Haenen, European Institute of Public Administration, P.O. Box 1229,
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Your name and address will be part of EIPA's database for our mailing purpose only.
Please tick if you do not want to be included in our mailing database.