

**CAF NATIONAL ACTION PLAN 2010
SLOVAK REPUBLIC**

ACTION PLAN

A. Spreading Information on CAF

A.1 Publications on CAF

Title of the publication	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
First information on the National Quality Award of the Slovak Republic	rules, principles, conditions, etc.	The Slovak Office of Standards, metrology and Testing	Public administration	-	January 2010	Monika Jurkovicova
Application Brochure on the CAF Model	CAF criteria, principles, examples	The Slovak Office of Standards, metrology and Testing	Public administration	-	February 2010	Monika Jurkovicova

A.2 Introductory Meetings

Title of the Meeting	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
Information meeting on the implementation of the CAF Model		The Slovak Office of Standards, metrology and Testing	Public administration	-	February 2010	Monika Jurkovicova

A.3 CAF Website

Url of the website	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
www.unms.sk	CAF Model	The Slovak Office of Standards, metrology and Testing	Public administration	-	-	Monika Jurkovicova

B. Trainings

B.1 CAF integrated in general training programmes for civil servants

Name of the training	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
Self-assessment report and site visit	Principles of the self-assessment report preparation, site visit content, case study	The Slovak Office of Standards, metrology and Testing	Participants of the National Quality Award of the Slovak Republic	-	16.3.2010	Monika Jurkovicova
Self-assessment report and site visit	Principles of the self-assessment report preparation, site visit content, case study	The Slovak Office of Standards, metrology and Testing	Participants of the National Quality Award of the Slovak Republic	-	17.3.2010	Monika Jurkovicova

B.2 Specific CAF trainings

Name of the training	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
The CAF Model and self-assessment	Criteria, self-assessment, improvement, 10 steps, scoring	The Slovak Office of Standards, metrology and Testing	Public administration	-	19.-20.1.2010	Monika Jurkovicova
The CAF Model and self-assessment	Criteria, self-assessment, improvement, 10 steps, scoring	The Slovak Office of Standards, metrology and Testing	Public administration	-	3.-4.3.2010	Monika Jurkovicova

B.3 CAF trainings by partners

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C. Developing additional tools

C.1 Guidelines

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C.2 Case studies

Name of the Case	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
The CAF Model – criteria 3 and 7	-	The Slovak Office of Standards, metrology and Testing	Public administration	-	January 2010	Monika Jurkovicova

C.3 CAF for specific sectors

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D. Organise support for individual organisations in implementing CAF

D.1 In-house training

Name of the training	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
The CAF Model and self-assessment	Criteria, self-assessment, improvement, 10 steps, scoring	The Slovak Office of Standards, metrology and Testing	Public administration	-	February 2010	Monika Jurkovicova

D.2 In-house coaching

Title of the coaching	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
CAF Model implementation	Criteria, self-assessment, 10 steps, improvement, 10 steps, scoring	The Slovak Office of Standards, metrology and Testing	Public administration	-	March – April 2010	Monika Jurkovicova

E. Stimulate CAF partnerships at regional and local level

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F. CAF events/activities

F.1 Users' events

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F.2 Quality Conferences involving CAF

Name of the Conference	Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
National Quality Conference		The Slovak Office of Standards, metrology and Testing	Public administration	-	December 2010	Monika Jurkovicova

G. National registration of CAF users

Content	Sponsor/initiator	Target Group	Partner	Date/Timeframe	Contact Person
Still going on					

H. Other activities

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