



European Institute of Public Administration  
Institut européen d'administration publique

## Catalogue 2011

### European Centre for Judges and Lawyers



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Seminars and Training Courses



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## ... Europe's leading centre of excellence on European integration and the new challenges for public management.

In this catalogue of seminars and training courses you will find our open enrolment activities planned for 2011, as well as information about our customised programmes, research, consultancy, publications and the EIPA e-Campus. This catalogue also introduces EIPA's management and scientific staff.

With our headquarters in Maastricht, Centres in Luxembourg and Barcelona, as well as a presence in Brussels, EIPA is alert to developments across Europe and is responsive to your needs and interests.

Having almost 30 years of experience, EIPA is the place where you can learn about European affairs. Come and benefit from our unique combination of practical know-how and scientific excellence.

## We help you to meet the challenges of Europe!

For an updated list of seminars and training courses or any further information, please visit our website:

[www.eipa.eu](http://www.eipa.eu)

Note:

1. All dates, titles and participation fees indicated in this catalogue are subject to change for reasons unknown at the time of printing.
2. Simultaneous interpretation will always be subject to participant demand.



Prof. Dr Marga Pröhl, Director-General



The European Commission supports EIPA through the European Union budget.

In 1992, the European Institute of Public Administration (EIPA) established an Antenna in Luxembourg, the European Centre for Judges and Lawyers, in cooperation with the Government of the Grand Duchy. Located on the Kirchberg Plateau, close to the Court of Justice and General Court of the European Union, the Centre offers training programmes, consultancy and comparative research in the interpretation and practical implementation of European law as well as practical administrative and managerial skills for judges, lawyers, officials from central and local government and legal experts in general. The Centre's activities take place in Luxembourg and in other Member States, as well as in the candidate countries and countries with and preparing for Association Agreements through EU and bilaterally funded technical assistance programmes.

The Centre's activities cover the legal proceedings before the European Courts, the fundamental legal principles and the legislative and law-making frameworks of the EU, various aspects of Internal Market legislation, judicial cooperation and the European Area of Freedom, Security and Justice, as well as the practical implementation of EU legislation at both the EU and national levels. Following the needs of its core clients, also a growing number of managerial and skills oriented activities are being developed, such as self-assessment for courts, relations between judicial bodies and the press, preparation of writs and oral pleadings before the European Courts and how to respond to the Commission's initiation of infringement procedures.

In addition to providing an analytic and interpretative overview of new and EU legislation, including legal acts as well as rulings by the Court of Justice and General Court of the European Union, the Centre applies modern education and training methodologies, combining presentations with interactive sessions and workshops, which aim at transferring practical skills, and/or exchanging experiences between the participants and the experts with a view to inspiring practitioners and decision-makers in identifying and applying good practices.

The Centre also manages longer running adult educational programmes, for instance, one of the first programmes for professionals leading to a Master's degree in European Legal Studies (MELS) meeting the Bologna Process criteria. The MELS is delivered in Luxembourg in partnership with the University of Nancy 2. Another example is the Master's programme in European Integration and Regionalism (MEIR), where sessions take place in five two-week modules in five different locations: Bolzano (IT), Luxembourg (LU), Graz (AT), Barcelona (ES) and Zagreb (HR). The MEIR is delivered jointly with the University of Graz, the European Academy of Bolzano, Zagreb University, the Autonomous University of Catalonia and EIPA's Antenna in Barcelona, the European Centre for the Regions.

The European Centre for Judges and Lawyers' nearly 20 years of experience and dedication in providing training and educational programmes in European Law has led to the Centre being awarded one of only five Framework Partnerships agreements by the European Commission in the field of Judicial Cooperation in Criminal Matters as well as two highly specialised research framework agreements with the European Parliament. In the following, the Centre's open seminars and conferences taking place in Luxembourg in 2011 are described, and on page 27 examples of contract activities tailor-made to meet the needs of the client are given.



Peter Goldschmidt,  
Director of the European Centre for Judges and Lawyers



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# Seminars

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## Public Relations, the Media and the Judiciary: Media Relations for Courts, Magistrates and Lawyers

**Date**  
9-12 May 2011

**Project number**  
11/519/01

**Fee**  
€ 445 (one module)  
€ 1480 (all modules)

**Project Leader**  
Peter Goldschmidt,  
Expert

### **Target Group**

Judges, advocate generals and press officers working in EU and national courts, public prosecutors, lawyers working in the legal service/department of public authorities and private companies, private lawyers, officials working for regulatory authorities (whether at a national or regional level) and lobbyists. The seminar will also be of particular interest to people in a variety of roles such as spokespersons or officials who are required to deliver or help prepare key messages on complicated legal issues as well as to managers whose area of responsibility includes a substantial communications brief.

### **Description**

This workshop provides practical advice and training for members of the judiciaries, spokespersons and other court service personnel, who increasingly find themselves exposed to media coverage and who, on some occasions, also have to communicate face-to-face with journalists, e.g. to explain the initiation (or discontinuation) or conclusion of certain proceedings or in response to negative publicity arising out of particular proceedings. Structures and approaches to managing media relations by courts in different European jurisdictions will also be discussed. The programme is divided into four separate one-day modules, which can be attended separately or together:

**Module 1** provides a) a brief introduction to communication theory, b) a practical analysis of the special needs, concerns and interests of the courts when having to deal with the media, and c) guidance on preparation of press releases through a practical exercise.

**Module 2** provides – through a combination of a workshop and presentations by judicial press officers – a review and exchange of experiences of structures and approaches to managing relations with the press in different European jurisdictions.

**Module 3** combines theoretical aspects and practical experiences with respect to the preparation and implementation of communication strategies, including a study visit to the Court of Justice of the European Union and an exchange of experiences on the televising of court trials in Spain.

**Module 4** Master Level provides intensive training on relevant practical skills, including TV-radio interview techniques, interview and media training in front of a camera and guidance on preparation of press conferences.



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### **Method**

This seminar utilises a variety of interactive training methods and is delivered by an experienced team composed of a communications expert, a legal expert, press officers from national and EU jurisdictions and a journalist.

### **Objectives**

The objectives of this workshop is two-fold: firstly, to provide practical guidance and techniques on how to deliver clear concise messages about complex legal issues and cases in today's information-laden society; and secondly, to constitute a forum for the exchange of experiences and good practices.

**Location**  
Luxembourg (LU)

**Language**  
English

**Exportable**  
No

**For further  
information**  
Yuna Long,  
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## From E-Justice to European e-Justice: Electronic Technology in the Justice Sector in the European Union

**Date**  
28-29 March 2011

**Project number**  
11/503/01

**Fee**  
€ 725  
€ 675 if you register and  
pay before 7 February 2011

**Project Leader**  
Nadja Long,  
Lecturer

### **Target Group**

Judges, private practicing lawyers, national, international and Community officials wishing to learn more about the use of new technologies in the area of justice.

### **Description**

The use of modern electronic technology in the field of justice is in constant development: from the mere access to information on laws via the internet to the possibility of electronic communication with persons involved in court proceedings, there is a wide range of possibilities for using information technologies at national, European Union and international level. This not only facilitates networking at the justice level but also helps citizens, economic operators and practitioners of law with their access to justice. The citizen is no longer a passive part of the system but they are now able to have an easy direct access to the proceedings. At the European Union level an important step has been the adoption of the European e-Justice Action Plan in the Justice and Home Affairs Council of 27-28 November 2008 that aims to lend structure to work in the area and to set priorities for its implementation. The necessary coordination has now been defined and the indispensable strategy with concrete objectives, an action plan and a timetable are in motion, the first step being the European e-Justice Portal.

### **Method**

A combination of presentations, discussions and online work.

### **Objectives**

The objective of this seminar is three-fold, namely to:

- provide a general overview of the use of electronic technology in the justice sector (not only by the EU Member States but also at the international level);
- discuss real examples and share best practices at the European and international level;
- provide a practical overview of the European e-Justice Portal.

**Location**  
Luxembourg (LU)

**Language**  
English

**Exportable**  
No

**For further  
information**  
Juliette  
Mollicone-Boussuge,  
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## Ensuring that Crime Does Not Pay: Who Does What and How in the European Union?

**Date**

9-10 June 2011

**Project number**

11/551/01

**Fee**

€ 725

€ 675 if you register and pay before 28 April 2011

**Project Leader**

Nadja Long,  
Lecturer

**Target Group**

Practitioners in the field of law enforcement (police, customs and other national forces) and in the judiciary (judges, prosecutors) as well as tax officers working in investigation teams, administrators at EU level, officials at ministries of justice, interior and law-makers/legislators dealing with asset forfeiture.

**Description**

The actions of identifying, locating, freezing, seizing and confiscating criminal-related assets have received more and more international, European and national interest in recent years from legislators and practitioners. European tools have been adopted to facilitate the different stages of this process and new structures have been given the responsibility at national level to facilitate international requests for exchange of intelligence and assistance in this specific field. Nevertheless, availability of information and legislations still differs widely today from one Member State to the other. Additionally, the authorities in charge, their powers and the relevant databases are also varied and structured differently from one country to the other. A closer look at practical issues in this area is necessary to understand the possibilities offered (and to be able to use them!) to recover proceeds of crime.

**Method**

A mixture of presentations of national and European approaches, discussions and workshops.

**Objectives**

The objective of this seminar is twofold: firstly, to help practitioners to understand and use the possibilities existing in different Member States and at EU level to restrain criminal-related assets and identify good practices; secondly, to enhance communication and cooperation in this field between judicial and law enforcement authorities and between Member States.

**Location**

Luxembourg (LU)

**Language**

English

**Exportable**

No

**For further information**

Juliette  
Mollicone-Boussuge,  
j.boussuge@eipa.eu



## Judicial Cooperation in Criminal Matters in the European Union, Institutional Processes and Topical Areas

**Date**  
21-23 November 2011

**Project number**  
11/513/01

**Fee**  
€ 990  
€ 940 if you register and  
pay before 11 October 2011

**Project Leader**  
Nadja Long,  
Lecturer

### **Target Group**

This seminar is specially designed for national judges and prosecutors and is also useful for lawyers representing defendants in criminal acts.

### **Description**

This seminar gives an overview of the current state of judicial cooperation in criminal matters in the European Union. Specific sessions (European Arrest Warrant, Asset recovery, ECRIS, the role of the Court of Justice of the European Union in the criminal law field etc.) are also presented and discussed. The seminar aims at presenting the jurisdictional system that the EU has put in place for the judicial enforcement of EU law. Participants will be shown that this enforcement corresponds to two complementary branches:

- the European Courts;
- the national judge as a European Union judge.

Additionally, the seminar will provide participants with information on the latest policy developments in this area.

### **Method**

The methodology will consist of a combination of presentations, discussions, practical examples and case studies, so that participants can derive as much as possible from the complementary practical experience from the facilitators in the area covered by the seminar. Some session(s) will include completing formulas online. Participants will have the opportunity to follow the entire three-day seminar or to follow only one or two days.

### **Objectives**

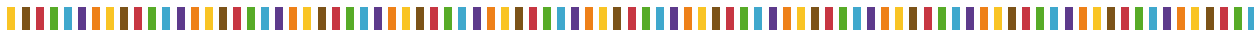
The overall objective of this seminar is to enhance the national judicial capacity through the understanding and use of the legal principles, diverse instruments, enforcement procedures and various substantive areas, which are part of the EU legal system and to encourage cooperation with judicial authorities from different Member States of the European Union.

**Location**  
Luxembourg (LU)

**Languages**  
English  
French

**Exportable**  
No

**For further  
information**  
Juliette  
Mollicone-Boussuge,  
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## The Infringement Procedure Under Article 258 TFEU: A Practical Overview

**Date**

29-30 September 2011

**Project number**

11/531/01

**Fee**

€ 725

€ 675 if you register and pay before 18 August 2011

**Project Leader**

Juan Diego Ramírez-Cárdenas Díaz,  
Senior Lecturer

**Target Group**

The seminar addresses all public sector employees, who are in charge of or involved in the transposition of EU law and/or preparing the defences of the State in all stages of the infringement procedure, irrespective of the level of government or origin of the case (i.e. national, regional and local level). The programme is also relevant to private practicing lawyers, consultants and other interested actors from the private sector, who wish to update their knowledge of the infringement procedure and obtain a comprehensive overview.

**Description**

As “Guardian of the Treaties”, one of the tasks entrusted to the European Commission by article 17 of the EU Treaty is to oversee the application of EU law. The infringement procedure – articles 258-260 TFEU – is one of the enforcement mechanisms that can be applied by the Commission against a Member State whenever the Commission is of the opinion that the Member State is in breach of its obligations under Union law.

**Method**

Presentations, workshops and case studies. All sessions will include question and answer sessions and the possibility to exchange experiences.

**Objectives**

The objective of this seminar is to present a practical analysis of the infringement procedure with a view to improving the capacity and quality of responses to Commission investigations of potential infringements. This seminar provides a practical overview of the infringement procedures, the role of the Commission and the position of the Member States (e.g. how to avoid a Court case and possible defences).

**Location**  
Luxembourg (LU)

**Language**  
English

**Exportable**  
No

**For further information**  
Hajnalka Farago,  
h.farago@eipa.eu



## How to Litigate Before the European Courts

**Date**

17-19 October 2011

**Project number**

11/522/01

**Fee**

€ 825

€ 775 if you register and  
pay before 5 September 2011

**Project Leader**

Nadja Long,  
Lecturer

**Target Group**

This seminar addresses the needs of lawyers, judges and government legal representatives who apply European Union law in their work, as well as other members of the legal and judicial professions, academics, and people working in national and European administrations, who are concerned by EU law and the functioning of the Court of Justice of the European Union.

**Description**

This seminar provides a practical approach to the European Court's proceedings on how to draft the application, the response, the reply and the rejoinder and how to prepare for the oral hearing. It will also set out how to plead in an appeal case and ask for legal assistance, so as to promote the quality of judicial protection in the Community legal system and to ensure speedy and smooth proceedings.

**Objectives and Method**

Taking a practical approach and using practical examples, the seminar will discuss the written and oral proceedings before the Court of Justice and the General Court. The seminar includes a visit to the Court of Justice to observe a hearing.

**Location**  
Luxembourg (LU)

**Languages**  
French  
English

**Exportable**  
No

**For further  
information**  
Christiane Lamesch,  
c.lamesch@eipa.eu



## The Preliminary Ruling Procedure in Practice

**Date**

10-11 November 2011

**Project number**

11/554/01

**Fee**

€ 775

€ 725 if you register and pay before 29 September 2011

**Project Leader**

Juan Diego Ramírez-Cárdenas Díaz,  
Senior Lecturer

**Target Group**

Members of national courts and tribunals (magistrates, judges, court clerks, registrars etc.) participating in the procedure as referring party, legal officials and agents from Member States and EU institutions who may take part by presenting their observations. The seminar is also useful for lawyers, academics, and other practitioners wishing to update their knowledge of the procedure and obtain a comprehensive overview.

**Description**

The Court of Justice of the European Union cooperates with all the courts of the Member States in matters of European Union law. In view of the enlarged competence of the Court of Justice given in the Lisbon Treaty and in order to ensure the effective and uniform application of European norms and to prevent divergent interpretations, the national courts may, and sometimes must, refer to the Court of Justice of the European Union and ask it to clarify the meaning or review the validity of an act of European Union law which is of relevance to the case upon which they need to adjudicate. This procedure, specific to the European Union, has contributed to the creation and articulation of a true European Judicial Space. Against this backdrop, this seminar will offer a practical analysis of the procedure in order to provide those who are called to participate in it with a thorough understanding of its workings. The seminar will review matters such as the role of the Court in the procedure, the typology of references, the decision to submit a question to the Court, the stage at which to submit it and the formulation of the reference, the different procedural phases and the actors involved. Particular attention will be given to the accelerated and urgent preliminary ruling procedures and their specific features.

**Method**

Presentations, workshops and case studies. All sessions will include question and answer sessions and the possibility to exchange experiences.

**Objectives**

The objective is two-fold:

- provide a practical guide on the use of the procedure to those participating in it (members of referring Courts and Tribunals, legal agents of intervening parties, etc);
- review the value and legal consequences of the Court's response.

**Location**

Luxembourg (LU)

**Languages**

English  
French

**Exportable**

No

**For further information**

Hajnalka Farago,  
h.farago@eipa.eu



## EU Patent

**Date**  
10-11 October 2011

**Project number**  
11/506/01

**Fee**  
€ 775  
€ 725 if you register and  
pay before 29 August 2011

**Project Leader**  
William Bull,  
Researcher

### **Target Group**

Judges, private practicing lawyers, in-house counsels, patent offices, national, international and EU officials who wish to learn more about the status, content and effects of the new Regulation establishing the EU Patent.

### **Description**

The focus of this seminar will be on the concept of the EU-wide patent (as first proposed in 2000 in the form of the Community Patent Regulation) and the pan-European patent litigation system. In particular, the participants will be given an in-depth view of the status quo ante and post the introduction of this instrument, and the consequences for practice and litigation in this area. In addition, to the extent that implementation has already occurred, the successes and difficulties experienced to date in this respect will also be discussed, and compared with the experience of the EU Trade Mark and EU Design.

### **Method**

A combination of presentations, discussions with participants and case studies.

### **Objectives**

This seminar aims to provide a comprehensive understanding of the nature and effect of the EU Patent, both theoretical and practical, and to encourage debate as to its ramifications.

**Location**  
Luxembourg (LU)

**Languages**  
English  
German

**Exportable**  
No

**For further  
information**  
Stéphanie Gemnig,  
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## EU Company Law and Tax Law: Cross-Border Mobility of Companies in Practice

### Date

14-15 February 2011

### Project number

11/521/01

### Fee

€ 725

€ 675 if you register and pay before 3 January 2011

### Project Leader

Tomasz Kramer,  
Lecturer

### Location

Luxembourg (LU)

### Language

English

### Exportable

No

### For further information

Stéphanie Gemnig,  
s.gemnig@eipa.eu

### Target Group

Lawyers in private corporate legal and tax practices, in-house counsels, lawyers in corporate legal departments of financial institutions, domiciliation agents and other firms, officials of the trade or commercial registers and tax authorities, judges dealing with company law and officials and specialists in the national administrations and EU institutions responsible for developing a friendly business environment for companies.

### Description

The Treaty on the functioning of the European Union grants European entrepreneurs a fundamental right of establishment. This freedom covers e.g. the possibility to transfer companies' seats between different Member States of the European Union (MS), establishing subsidiaries and setting up branches in other MS, however, subject to certain legal limitations. The workshop will therefore provide an opportunity to discuss in detail the current legal set up for cross-border mobility of companies and will aim at providing pragmatic solutions to the problems faced in practice. As one of the most important reasons to relocate companies is tax planning, the workshop will put a particular emphasis on the link between the European company law and tax law.

### Method

This workshop will involve high-intensity coaching based on interactions between the EIPA specialists, external experts and a small group of participants (maximum 20). Before the workshop, the registered participants will receive a concise package of reading materials: selected judgements from the Court of Justice of the European Union (CJEU), scenarios for case studies and a list of questions highlighting the most relevant issues stemming from these documents. During the workshop these materials will be discussed by all participants and facilitators. Moreover, participants will be divided into smaller groups to solve a number of case studies of their choice. As the seminar assumes a high degree of participants' involvement it will be run in a single working language - English.

### Objectives

The aim is to provide the participants with a hands-on, practical understanding of the European law framework applicable to companies' mobility within the European Union. This will be achieved not only by analysing applicable primary and secondary European law (but discarding inapplicable legal instruments in the pipeline such as European Private Company) and the CJEU case law, but also, where relevant, examples of national law provisions and real life examples and case studies. Moreover, the facilitators and participants alike will try to establish an extensive list of available strategies for cross-border mobility enabling the lacunas of the current legal framework to be overcome.



## Environmental Law

**Date**

14-15 March 2011

**Project number**

11/552/01

**Fee**

€ 725

€ 675 if you register and pay before 31 January 2011

**Project Leader**

Igor Dizdarevic,  
Lecturer

**Target Group**

The seminar targets officials, judges and prosecutors of law, consultants and other interested role players from private sector institutions and non-governmental organisations.

**Description**

This seminar will review the latest rules and initiatives aiming at improved enforcement of European environmental law, such as the Strasbourg Convention on the protection of the environment through criminal law, the Lugano Convention on civil liability for damage resulting from activities dangerous to the environment, and the Aarhus Convention on access to information; public participation in decision-making and access to justice in environmental matters outline the crucial role of the judiciary actors in the enforcement of environmental law.

**Method**

Experts, mainly officials from the European Commission and national central administrations, but also private practicing lawyers, will give presentations on topics of particular interest and engage in discussions with participants.

**Objectives**

The training should raise the awareness of practitioners of law regarding the key role of the judiciary in ensuring sustainable development. Using the technique of sharing best practices, the seminar will contribute to a better understanding of the challenges of enforcing national, European and international environmental law, thus enhancing practitioners' knowledge of environmental law.

**Location**  
Amiens (FR)

**Language**  
English

**Exportable**  
No

**For further information**  
Yuna Long,  
y.long@eipa.eu



# The New Practical Tools for Implementation of EU Policies at the National Level

## Dates

14-16 March 2011  
28-30 September 2011

## Project numbers

11/241/00  
11/516/00

## Fee

€ 840 (module 1)  
€ 375 (module 2)  
€ 1090 (both modules)

## Project Leaders

Peter Goldschmidt,  
Expert

Tore Chr. Malterud,  
Senior Expert

## Target Group

Officials and experts from ministries, central agencies and authorities responsible for the transposition, coordinating and/or application of EU policies and legislation at the national level.

## Description

The seminar deals in a very practical way with specific political, legal and (project) managerial aspects of the implementation of EU law at the Member State level, including the identification of different legal instruments, planning, timing, consultation, allocation of responsibilities, communication, enforcement and notification. Workshops sessions will give the participants the opportunity to exchange experiences and views on successfully accomplished processes, encountered obstacles etc. The seminar also illustrates the need for timely and correct implementation, both in general and in the light of the Lisbon Treaty, as well as the consequences of non-, incorrect or late implementation.

## Method

Presentations, Q&A, workshops, exercise and working groups.

## Objectives

Our aim is to provide the participants with a better understanding of national and the Commission's needs when implementing EU legislation and practical approaches to meeting these needs. Based on feedback and suggestions from participants over the past years, the programme has been revised to include new topics and workshops. To this end, the programme has been divided into two modules, which can be attended separately or together:

**Module 1** (first two days) focuses on implementation obligations and the law approximation process, including the identification of different legal instruments and what needs to be implemented, co-ordination and consultation, planning and allocation of responsibilities, communication, notification of national execution measures (NEM), enforcement, etc.

**Module 2** (last half day) concentrates on regulatory impact assessment (RIA) and evaluation of nationally implemented EU legislation.

## Locations

Maastricht (NL)  
Luxembourg (LU)

## Language

English

## Exportable

Yes

## For further information

Yuna Long,  
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## e-Educated: EU Integration and Law for Teachers, Linguists and Consultants

<b>Dates</b> To be determined (twice per year)	<b>Target Group</b> Teachers at primary, secondary and high schools, colleges, technical schools and other vocational training institutions as well as interpreters and translators, consultants and others with an interest in obtaining an overview of European integration, the European Union and its main policies and rules.
<b>Project numbers</b> 11/566/01 11/566/02	<b>Description</b> This three-month e-learning course combines web-based and face-to-face learning sessions and provides an overview of the recent history of European integration, the European Union institutions and their role in the EU policy and law-making procedures, and the main EU policies and legal instruments, which affect us all in our daily lives. This includes the free movement of goods, services and persons, social and health policies, EU environmental policies, citizenship and enlargement, etc. The programme explains frequently used EU terminology, fundamental policies and concepts unique to the EU and, through practical examples and real decisions by the EU courts in Luxembourg, it provides an insight into the obligations and rights of EU Member States and the people who live within their borders. The programme is constantly reviewed and updated, and thus includes changes introduced by the new Lisbon Treaty, which entered into force on 1 December 2009. The course is designed to offer participants as much flexibility as possible in order for them to learn where and when it suits them. It also includes some fixed dates for face-to-face sessions, which give the participants the opportunity to obtain answers to their questions and technical guidance, not to mention the chance to meet and share ideas and experiences with peers and others with similar interests as themselves. The online learning sessions are structured in such a way as to guide the participants through the programme, allowing them the opportunity to check whether they have properly understood the topics they have studied etc. The development of the programme has been partially financed by the European Commission's Grundtvig programme.
<b>Fee</b> To be determined	
<b>Project Leader</b> Igor Dizdarevic, Lecturer	
<b>Location</b> Luxembourg (LU)	<b>Method</b> A combination of web-based and face-to-face learning sessions. The course will end with a web-based test; upon successfully passing the test, participants will be awarded a diploma.
<b>Languages</b> English French	<b>Objectives</b> The specific course objectives are: <ul style="list-style-type: none"><li>• to provide teachers with the necessary knowledge and materials for use in their classes on, e.g. the society and modern history, as part of language classes and/or as inspiration and support when facilitating TPE or other student assignments etc.;</li><li>• to provide translators, interpreters and others who are increasingly exposed to EU texts in their work and/or are affected by EU documents and policies in other ways, with a solid understanding of the meaning behind the words, as well as the objectives the EU seeks to achieve through – and the effects of – the policies and legislation adopted within the framework of the EU.</li></ul>
<b>Exportable</b> Yes	
<b>For further information</b> Yuna Long, y.long@eipa.eu	

## Tutorial: EU Law for Non-Lawyers

### Date

7-9 February 2011

### Project number

11/504/00

### Fee

€ 375 (one module)

€ 990 (all modules)

### Project Leader

William Bull,  
Researcher

### Location

Luxembourg (LU)

### Language

English

### Exportable

No

### For further information

Christiane Lamesch,  
c.lamesch@eipa.eu

### Target Group

All officials and specialists in the national and local administrations and EU institutions and agencies whose work is affected – directly or indirectly – by European Union legislation, e.g. by participation in EU law-making, law approximation or application of national laws derived from EU law.

### Description

As the body of national law derived from EU directives and regulations expands into all areas of government, officials in both national and EU administrative bodies can no longer plead 'ignorance' of their role as administrators and enforcers of EU law and legal principles. This series of one-day tutorials will provide a concentrated, in-depth introduction to the most important rules of European law for civil servants. It is divided into modules, starting with fundamental issues of EU law, moving to the most important field of substantive law that is the internal market, and ending with the powers and activities of the Court of Justice of the European Union. This will be followed by a focus on case studies designed to enable the participants to apply the rules in practice.

**Module 1** (Day 1) The EU Legal System, EU Legal Acts and Fundamental Principles, and the Member States' Obligations to give effect to the Acts and Principles;

**Module 2** (Day 2) The Internal Market and the Fundamental Freedoms (including Mutual Recognition) and how the Court of Justice of the European Union provides guidance and addresses breaches of EU law;

**Module 3** (Day 3) Practical Case Studies on the Implementation and Application of EU law by National Administrations and Courts.

### Method

The programme has been divided into one-day modules to offer participants flexibility in adapting the event to their needs. The tutorials will involve high-intensity coaching by EIPA specialists for a small group of participants (maximum 20), allowing an individualisation of training for the specific positions of participants in order to demonstrate the relevance and consequences of the rules for their daily work, while also offering new perspectives and differing views as a result of interaction between the participants.

### Objectives

This tutorial provides participants with a practical understanding in normal language of the legal system of the EU, the most important principles to bear in mind in any field of government activity, as well as the internal market and its latest developments. This will be presented in a way that clearly shows their relevance and impact on their daily work and, as such, hopefully contribute to a reduction of compensation claim cases against officials and their authorities due to non- or wrong implementation of national rules derived from European legislation.



## Preparing for New EPSO Competitions: The Road to the European Institutions

<b>Dates</b> 14-16 March 2011 19-21 September 2011 7-9 December 2011	<b>Target Group</b> This seminar is designed for those applying for administrator (AD), assistant (AST), linguist and certain specialist positions within the EU institutions. For detailed information about specific target groups see descriptions of the training modules.
<b>Project numbers</b> 11/538/01 11/538/02 11/538/03	<b>Description</b> The European Personnel Selection Office (EPSO), within a modernised process of staff selection, annually announces open competitions for positions within the EU institutions. EIPA offers comprehensive training on how to prepare for both stages of the competitions.
<b>Fee</b> € 350 (one module) € 990 (all modules)	<b>Module 1</b> (Day 1) Creating a successful application via personal EPSO account. The 1st pre-selection: verbal, numerical, abstract reasoning and situational judgement tests. <b>Target group:</b> AD in all fields, AST in all fields, linguists and specialist. <b>Note:</b> Professional and linguistic skills tests relevant for AST and linguists will not be covered; <b>Module 2</b> (Day 2) A crash course on European integration, EU law and policies, additionally providing tools and methodology for further studies. Policies presented during this module will be used as a basis for assessment centre simulations during Module 3. <b>Target group:</b> This module is relevant for all categories of candidates; <b>Module 3</b> (Day 3) The 2nd admission stage of the competition – the assessment centre. Practicing case studies, group exercises oral presentations and structured interviews. <b>Target group:</b> AD in all fields, linguists and specialists. <b>Note:</b> Practical linguistic tests relevant for linguists will not be covered.
<b>Project Leader</b> Tomasz Kramer, Lecturer	<b>Method</b> Presentations, case studies and simulations of tests and of assessment centre. All sessions will include question and answer sessions and the possibility to exchange experiences.
	<b>Objectives</b> The objective of this seminar is to provide candidates with an understanding of the new EPSO selection procedure and a thorough preparation for all stages of EPSO competitions.

**Location**  
Luxembourg (LU)

**Language**  
English

**Exportable**  
No

**For further information**  
Stéphanie Gemnig,  
s.gemnig@eipa.eu

## Joint Master in European Integration and Regionalism: MEIR NewLine

### Date

12-21 September 2011

### Project number

11/501/01

### Fee

To be determined

### Project Leader

Nadja Long,  
Lecturer

### Locations

Luxembourg (LU)  
Barcelona (ES)  
Zagreb (HR)  
Bolzano (IT)  
Graz (AT)

### Language

English

### Exportable

No

### For further information

Juliette  
Mollicone-Boussuge,  
j.boussuge@eipa.eu

### Target Group

This course targets in particular:

- civil servants and officials from local, regional or national administrations;
- lawyers, economists, social scientists and people working for non-governmental organisations;
- journalists and teachers as well as translators and interpreters.

### Description

This multi-disciplinary Master programme is divided into five modules, which take place in different countries throughout Europe. Each module consists of a combination of online sessions (equivalent to 2-3 days per module) and face-to-face learning sessions (8-9 days per module). Each module focuses on one or more clearly defined topical areas in order to provide participants with a complete understanding of what integration and regionalism mean today at a European and national level.

**Module 1** The Law of the European Union and its Implementation. **Location:** EIPA Luxembourg, European Centre for Judges and Lawyers. **Timeframe:** 12-21 September 2011;

**Module 2** Regional Affairs (perspective of economy and political science). **Location:** EIPA Barcelona and the Autonomous University of Barcelona. **Timeframe:** November 2011;

**Module 3** Regionalism and Public Administration Reform (with particular focus on candidate and ENP countries) and Legal Perspectives of Regionalism and Federalism. **Location:** University of Graz and University of Zagreb. **Timeframe:** February 2012;

**Module 4** Human Rights, Minorities and Diversity Management. **Location:** Bolzano. **Timeframe:** April/May 2012;

**Module 5** Project Development. **Location:** EIPA Barcelona. **Timeframe:** July 2010.

### Method

A combination of online sessions, which guide participants through an introduction to the topics of the respective modules, and face-to-face learning sessions, where participants obtain in-depth explanations to the topics introduced online as well as hands-on training and exchange of experiences through presentations, both by experts and by the participants, group exercises, simulations and workshops. Study visits to relevant institutions are also included in the programme.

### Objectives

The overall objective of this Master programme is to provide participants with a practical understanding of current integration and regionalism issues and the resulting effects on national administrations. Additionally, the Master aims at facilitating the establishment of personal and professional networks.



## Recent Trends in the Case Law of the Court of Justice of the European Union: What Directions for the Future?

**Date**

1-2 December 2011

**Project number**

11/502/01

**Fee**

€ 875

€ 825 if you register and  
pay before 20 October 2011

**Project Leader**

Juan Diego Ramírez-  
Cárdenas Díaz,  
Senior Lecturer

**Target Group**

This annual conference is addressed to legal professionals within the public and private sector, judicial professionals, law enforcement officers, national civil servants and persons working on European Union law issues, academics, and others who are active or interested in EU legal issues in general, and in the main rulings delivered by the European Courts in particular.

**Description and Objectives**

The overall objective of this annual conference is to provide participants with an overview of the current case law of the three European Courts. By looking at general trends and also at specific cases stemming from different areas of EU law, we will depict the main directions for the future.

**Method**

Experts, mainly officials from the Court of Justice of the European Union but also from other EU and national administrations, private practicing lawyers and renowned academics will give presentations on topics of particular interest and engage in discussions with participants.

**Location**

Luxembourg (LU)

**Languages**

English  
French

**Exportable**

No

**For further  
information**

Christiane Lamesch,  
c.lamesch@eipa.eu





### Discounts

#### **10% Special discount for civil servants**

EIPA offers its members a discount of 10% of the registration fee for certain seminars and training courses. This discount is available to all civil servants working for one of EIPA's member countries.

#### **20% Lot 8 discount for EU officials**

Officials of EU Institutions, bodies and Agencies which have signed a framework contract under LOT 8 are entitled to a 20% discount for certain EIPA seminars. Please be aware that this does not apply to all our activities.

#### **How can you obtain the discount?**

Please contact the Programme Organiser for the seminar you want to attend.

#### **Please note:**

Discounts cannot be accumulated.

It is clearly stated on the EIPA website for which seminars and training courses the reduction is offered.

Full fees apply to all other seminars and training courses.

**For more information, please visit EIPA's website: [www.eipa.eu](http://www.eipa.eu) (FAQ – special discounts).**

### Registration

You may register through our website [www.eipa.eu](http://www.eipa.eu) using the online registration form. Should you wish to register by fax, please download the documents from our website and fax them to no +352 426 237 to the attention of the responsible Programme Organiser.

### Cancellation policy

EIPA reserves the right to cancel the seminar up to 2 weeks before the seminar starting date. In that case, registration fees received will be fully reimbursed. EIPA accepts no responsibility for any costs incurred (travel, accommodation, etc...).

For administrative reasons, a fee of € 150 will be charged for cancellations received later than 2 weeks before the seminar. There is no charge for qualified substitute participants.

The mention of a speaker's name in the programme does not commit EIPA. In the event that an announced speaker does not appear, EIPA will do its utmost to find a suitable replacement.

## EIPA Luxembourg, the European Centre for Judges and Lawyers, provides the following contract services:

Seminars	In our seminars, we address the latest developments and upcoming challenges in key areas of European law, judicial co-operation and the administration and quality of justice.
Training	Our training activities are normally short and to the point. They aim at transferring not only knowledge, but also practical know-how, skills and methodologies, which meet the particular needs of the attendees and their organisation.
Consultancy	We can provide in-depth analyses, reports and/or recommendations on interpretation and implementation of EU law at the national level, law approximation processes, judicial co-operation and quality management within the judiciary. Our consultancy services are tailor-made to meet the needs of the client and can be delivered as studies, workshops, focus groups and, in certain areas, coaching.
Research	Our research activities provide comparative analyses and briefing notes on specific topics commissioned by clients.
Study visits	Upon request, we can organise study visits or study visits combined with training on EU legal and institutional issues of particular interest to the client. They can focus on how the EU institutions work, national approaches to implementation and enforcement of EU law in special areas, or on a wide-range of EU legal procedures affecting the Member States' approximation and application of EU law.

The Centre's contract activities can be delivered in Luxembourg, at an EIPA facility near the client or at the client's facilities. We can deliver tailor-made solutions to meet specific needs, or the client can request delivery of standard activities, which the Centre continuously creates and updates to include the latest developments and methodologies. Currently, our standard activities include

- Judicial co-operation in civil and criminal matters
- Improving the quality and processes of national EU law approximation
- Legal procedures before the European Court of Justice and Court of First Instance
- The infringement procedure
- Change management in an EU Integration environment
- EU law training for judges, prosecutors and other staff at courts
- EU law for non-lawyers
- Preparation for the EPSO competitions
- CAF for courts
- Communicating with the media for officials and legal profession
- Lisbon Treaty
- Legal Approximation, legal drafting and coordination
- Intellectual property

**For more information about the Centre's contract activities or to receive an offer for a particular contract activity, please contact:**

Ms Yuna Long  
Tel.: +352 426 205  
E-mail: [y.long@eipa.eu](mailto:y.long@eipa.eu)

### **Participation in activities**

The number of places for participants is limited; unless stated differently, registrations are accepted on a first-come-first-served basis. The fee applicable to each activity is clearly indicated on the registration form. Unless stated differently on the registration form, the fee includes participation in the activity, lunches and beverages during the activity, documentation and participation in the evening social event (if applicable). Travel and accommodation costs are at the expense of the participant or his/her administration. Pre-payment of the fee is a condition for participation in an activity. Prior to the activity, each participant will receive an invoice which can be paid by bank transfer or by credit card. Participants should settle payment directly and personally at the hotel. Costs resulting from cancellation or "no-show" are also at the participants' expense.

### **Personal data protection**

Names and addresses of our customers will be part of EIPA's database and used for EIPA mailing purposes only. If you do not wish to be included in our mailing database, please send a message to: Ms Caroline Diemel, [c.diemel@eipa.eu](mailto:c.diemel@eipa.eu)

**For the General Terms and Conditions for the provision of services by EIPA, please check our website: [www.eipa.eu](http://www.eipa.eu) (legal notice)**





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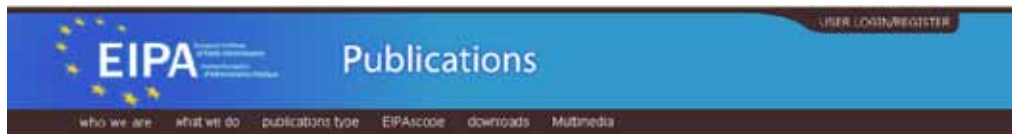
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Learning  
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